

# IFSA 1st Progressing Report

2010. September - November



2010.Nov.13

Edited by Ping-Lian Wu IFSA Vice President 2010-2011

## Forward:

To my dear IFSA Officials:

I am so surprised to see that there is so much great work from you all from these 2 months since 38<sup>th</sup> IFSS in Korea. I am more than happy to know all of us had contributed ourselves from our own position to IFSA.

In this progressing report, you could see the reports from our working partners. I hope this progressing report could give you better information to know our colleagues. First part is the report from IFSA 7. In 2 months, all of them had completed a great work: apply EU Grant for 2011. Although we are still waiting for the final result from EU, it is still great to see IFSA 7 had completed this big task! Second part is the reports from Head of commissions. Reports from Head of Commission are the second part of IFSA 1<sup>st</sup> progressing report. It is glad to see commissions had preliminary approaching to their goals. 3<sup>rd</sup> part of the progressing report is the report from Regional Representatives. I am surprised that there will be so many new members join IFSA as our new LC. Great job, RRs!! Last part is the report from Liaison Officers. You could see how IFSA had connecting with our professional partners and I am looking forward there will be great cooperation this year from LO's contacting.

This progressing report takes 15 days to collect all the reports from you. Thanks for your help that IFSA 1<sup>st</sup> progressing report could publish in time. During the time collecting the reports from officers, many of our officers involve themselves in helping the refugees in Merapi volcano region, Yogyakarta, Indonesia. Even though the internet connection for those in Yogyakarta must be more difficult to reach, but they still send their reports to present their work. I appreciate your work and wish all the good luck for the refugees in Yogyakarta. You could also see the report from Florent, LO for FAO in the other pdf file I send in the letter to you.

Thank you all for your contribution. There is IFSA Interim soon in 16<sup>th</sup> -21<sup>st</sup> of December, 2010. Looking forward to see you all in Freiburg!!

Best wishes to you all.

Ping-Lian Wu  
IFSA Vice President 2010-2011

## Context

### IFSA 7:

President: Cathrine Steffy Pater.....	3
Vice President: Ping-Lian Wu.....	6
Treasurer : Mikko Nivala.....	8
Executive Secretary: Torge Brodersen.....	10
Council: Martin Kong.....	11
Council: F. Yagmur Butun.....	12
Council: Yusuf Bahtimi.....	13

### Head of Commission:

Head of Language Commission: Wouter Scheepers .....	14
Head of Forestry Education Commission: Florian Georg .....	15
Head of Fundraising Commission: Bibi Lotte van der Horst.....	17
Head of Publication and Promotion Commission: Melih Sarikaya .....	18
Head of Exchange Program Commission: Juta Jago.....	20
Head of Web Commission: Destara Dwi Hardhitya .....	21
Head of International Process Commission: Metia Febrita Putri lembasi .....	23
Head of MCFPE Sub Commission: Juliette Mouche .....	26
Head of UNFCCC Sub Commission: Julius Adewopo.....	28
Head of UNFF Sub Commission: Tolulope Daramola .....	30
Head of CBD Sub Commission: Meivita Nafitri.....	31

### Regional Representatives:

Asia Regional Representative: Ahmad Karsidi & Amalia Anindia .....	32
Northern Africa Regional Representative: Adeyeye Yemi Olaonipekun .....	34
Southern Africa Regional Representative: Muedanyi Ramantwana.....	35
Northern America Regional Representative: Ashlee Tibbets.....	37
Latin America Regional Representative: Maria Catalina Becerra .....	39
Northern Europe Regional Representative: Aino Virtanen.....	40
Southern Europe Regional Representative: Jakob Hörl & Sebastian Knödler .....	42
Oceania Regional Representative: Alex Slattery .....	44

### Liaison Officers:

Liaison Officers for IUFRO: Yasemin Öztürk.....	45
Liaison Officers for EFI: Ida Mikkelsen.....	46
Liaison Officers for CFA: Eva Ortvald Erichsen .....	48
Liaison Officers for FAO: Florent Kaiser .....	49
Liaison Officers for IFISO: Jennifer Schuchmann.....	50
Liaison Officers for IFSA Alumni: Dan Burgar Kuzelicki .....	52
Liaison Officers for CIFOR: Yu-Tang Tsai .....	53

## **President: Cathrine Steffy Pater**

### **Goals:**

*Fulfil the job as president according to the strategy and statutes*

*Maintain and strengthen the contact with professional partners and representing and promoting IFSA at International meetings*

*To continue working on ongoing projects started in previous year; developing the FE commission, new training system, new funding, also initiate and facilitate new projects and ideas started within IFSA*

*Work closely together with IFSA7 team and with other officials*

1. The need of trying new ways of funding; work closely with the treasurer and fundraising commission
2. Re-new the strategy before the end of this IFSA year

*Facilitate the needs of IFSA work in the different region*

1. Work closely together with other officials in establishing and strengthening contacts in region of Africa, South America and some parts of Asia.
2. Maintain and develop the work in Asia, Europe and North America.

### **Works have done:**

*Attended meetings with IFSA's professional partners*

1. IUFRO World Congress 2010 in the Republic of Korea; Introduction to a lot of partners. Initiated cooperation with FSC.
2. EFI Annual Conference 2010 in Germany; Refresh and improve partnership.
3. Conference on Forests 2010 in Italy; Meeting with different partners in the field of Forest Education.

*Contact with IFSA's professional partners and others*

1. Introduced myself to IFSA's professional partners; IUFRO, EFI, CFA, FAO, CIFOR, ICA, IPFE, SILVA Network
2. Working on improvement of other partnerships; FSC, IUCN, UNESCO, European Deans in ConDDEFFS

*Contributing to IFSA 7 Newsletter and IFSA Event Newsletter*

1. Introduced myself to IFSAworld through the IFSA7 Introduction Letter published at 2010 Sep. 14<sup>th</sup>.
2. Written in IFSA 7 Newsletter September and October Edition.
3. Contributed with events to the IFSA Event Newsletter.

*Moderate the Skype Meetings for IFSA7 and IFSA Officials*

1. Finalized the agenda for our four IFSA7 Skype meetings in Google document and moderated the meetings.
2. Finalized the agenda with Ping-Lian for our two IFSA-LO Skype meetings in Google document and

moderate the meetings.

#### *EU-Grant application*

1. Helped IFSA7 finalizing the application for the grant “Youth in Action EACEA”.
2. Prepared President’s budget for the whole year of 2011

#### *Assisted in preparation work*

1. Assisted and supported IPC preparations for UNCBD, UNFCCC, UNFF
2. Worked together with IFSA7 in preparing Interim

#### *Familiarized myself with my position*

1. Familiarized myself with my tasks and responsibility
2. Learned how to use Google mail, documents, and groups
3. Learned how to work in the team of IFSA7 and with the other Officials

### **Challenges:**

#### *IFSA work*

1. Keeping track on all that is going on in IFSA via the internet. It can sometimes seem like a lot of work and most of the time you are alone with it. Of course the team and the Officials are always present, but nevertheless you sit alone in front of the computer. For me it is always easier to look at the people and have conversation and discussions.
2. Working IFSA, talking IFSA, thinking IFSA, eating IFSA, sleeping IFSA. It is a big challenge to give oneself free time.

#### *IFSA7 teamwork*

1. All in all I think the team work works well, though the challenge is to keep each other updated in busy and stressful periods like for example exam periods.

### **To do:**

#### *Work on improving other partnerships*

1. IUCN, FSC, UNESCO, ConDDEFFS

#### *Plan the IFSA Interim schedule together with the rest of IFSA7*

1. Decide on whether or not we will have trainer workshop
2. Finalize the schedule

#### *Attend meetings*

1. UNFCCC and Forest Day 4 in Mexico
2. Interim in Germany
3. Study trip to Romania where I will hopefully get opportunity to meet with Deans and Romanian IFSA-students.

#### *Facilitating and leading IFSA*

1. Work in close cooperation with IFSA7 and improve our working methods

IFSA 1st Progressing Report  
2010. November 13



2. Keep in good contact with all Officials
3. Improve and develop myself in my position to see and know what is best for IFSA

## Vice President: Ping-Lian Wu

### Goals:

#### *Maintain good communication between IFSA7*

1. Forward IFSA internal progress to President
2. Attending IFSA7 Skype meeting

#### *Motivate, encourage, and contact officials efficiently*

1. Update officials mailing list and forward information to officials
2. Announce information for IFSA officials through IFSA world

#### *Announce 3 progress reports, 1 annual report, IFSA7 newsletter and other official publication on time.*

1. Collect progress report from officials and outline details in progress reports
2. Announce upcoming IFSA event through IFSA7 newsletter
3. Create IFSA7 newsletter feedback sheet to forward comments for IFSA officials

#### *Cooperate with P&P, Fundraising, and other commissions to produce IFSA Promotion materials*

1. Sell IFSA promotion materials in 39th IFSS and other IFSA events as one of the income for IFSA

#### *Fulfil the vice president job as it is written in strategy and statutes*

### Works have done:

#### *Publishing IFSA 7 Newsletter and IFSA Event Newsletter*

1. IFSA 7 Introduce Letter published at 2010 Sep. 14<sup>th</sup>.
2. IFSA 7 Newsletter September Edition published at 2010. Oct. 12<sup>th</sup>
3. IFSA Event Newsletter published at 2010 Sep. 12<sup>th</sup> (#1), Oct. 3<sup>rd</sup> (#2), Oct. 17<sup>th</sup> (#3)

#### *Moderate the Skype Meetings for IFSA 7 and IFSA Officials:*

1. We had 7 times IFSA 7 Skype Meeting at Sep. 7<sup>th</sup>, 25<sup>th</sup>, Oct. 2<sup>nd</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 25<sup>th</sup> and Nov. 5<sup>th</sup>.  
I make the google document for the agenda and create the polls for the meeting points.
2. Prepare the agenda for IFSA 7 Skype Meeting on google document.
3. There were 16 IFSA officials attended 1<sup>st</sup> IFSA Official Skype Meeting at 2010. Oct. 2<sup>nd</sup> & 3<sup>rd</sup>
4. 2<sup>nd</sup> IFSA Official Skype Meeting took place at 2010. Oct. 30<sup>th</sup>

#### *Attended 2010 NERM in Sweden and organized a workshop with Northern Europe Regional*

#### *Representative: Aino Virtanen.*

1. Aino and I had 1 hour interactive workshop for introducing IFSA and discussing activities for IFSA LC and Northern Europe Region.
2. From the feedback of the participants, it was successful workshop.

#### *EU Grant applying*

1. Help IFSA 7 for collecting LC Activities in 2010 NERM.

2. Finished the part B. in the EU grant application form. (part B: Basic information about IFSA and fill out all the members we have in Europe)

#### *Moderate IFSA World Yahooogroup mailing list*

1. There are 61 messages have been forward via IFSAworld since 2010 Sep. 7<sup>th</sup>

#### **Challenges:**

##### *IFSA Promotion Material*

1. There are many unknown information and we could not start to produce it.
2. Hope we will able to produce promotion material before Nov. 28<sup>th</sup> (UNFCCC COP 16)

##### *Lack of responses for IFSA Event Newsletter*

1. There are not many IFSA events reporting from IFSA Officials.
2. Rare people send their feedback for IFSA Event Newsletter. I am not sure if IFSA Event Newsletter could really help IFSA people to receive the current event information.

#### **To do:**

##### *To produce IFSA Promotion Material*

1. I am collecting the comments from IFSA 7 for decision making.
2. I am searching for good company to produce IFSA promotion items.
3. Find out the legal background and rules of selling goods as Non-profit organization

##### *Planning the IFSA Interim schedule*

1. Help Cathrine to plan the Interim schedule
2. Help IFSA 7 to decide the training topics in Interim

##### *Attending Human Resource European School in Budapest*

1. It is the event I know from IFISO LO, Jennifer Schuchman. It would be my first time to represent IFSA at the external event in international level
2. Ready to get the training from the courses. I wish it will help me for completing IFSA task better

## Treasurer: Mikko Nivala

### Goals:

1. To fulfil the treasurer work as its mentioned in the statutes, strategy and job description
2. Get the EU grant and find some new fund possibilities for IFSA cooperating with fundraising commission
3. Work and maintain good communication with IFSA7 and be an active and supporting team member

### Works have done:

*Contacting to NERM for refunding*

*Participate IFSA 7 discussions, sharing ideas and comments on the common issues*

*Contacting to former Official about refunding of IFSS 2010*

*IFSA 7 Skype meetings*

1. Minutes of the 1<sup>st</sup> meeting
2. Participate 2 others

*Starting the supporting member project with help of Dan*

*EU grant working*

1. Making questionnaire of budget to officials
2. Compiling the results as IFSA budget
3. Making a budget for EU Grant with help of other IFSA 7

*Making conclusion file of IFSA transaction's of every month (.pdf of August, September and October transactions and account happenings)*

*Prepare some of the invoices of membership fee payment and recipes for them*

*Several small Treasurer and IFSA 7 task*

1. Reading mails and answering to them
2. Checking account
3. Keep motivation up

### Challenges:

*Transactions and accounting*

1. It is impossible to make transactions if the PIN code list is not working
2. I have done my best to solve the situation and the registration is done in my side.
3. The bureaucratic of German is just at the moment too big wall for me to climb but with help of Torge we will fix the situation soon
4. Apologise for all because of the annoying problem
5. Accounting is also not updated because of some of the transactions cannot be done.

There is only a estimation for accounting at the moment.

#### Working schedule in last month with new environment with natural disasters

1. *Mount Merapi* eruption is making the working for IFSA only priority number 2. Studying also in new country was more time consuming as I first thought. Finding the way to schedule working and studying is the key to solve this. Since now I don't have any routine but I will improve.

#### **To do:**

*ASAP: First transactions*

*ASAP: Send the changed budget to EU*

*Prepare membershipfee payment invoices and recipes*

*Prepare other invoices and recipes*

*Let Officials know about refunding again*

*Co-operate more with Fund Commission*

1. Motivate them to raise money
2. If we find sponsors. I will make and send invoices
3. Find by myself more sponsors

*Help to organize Interim*

*LC partnership work questionnaire*

*Finalise the supporting member packet*

*Many other small tasks 😊*

## Executive Secretary: Torge Brodersen

### Works have done:

1. Registration of the new direction of IFSA at the German court: not completed yet
2. Complete the "Antrag auf Anerkennung als gemeinnützige Organisation" at German financial office: not completed yet
3. Registration of the new statutes since 2004 at German court, urgent. : not completed yet
4. Registration of Mikko and me at the Postbank, Germany to pay a whole lot of urgent bills and to pay money back to IFSA members: not completed yet
5. work through ordinary secretary stuff, like contacts, application of new LC's. not sufficiently done yet
6. Lot's of smaller job's like answering emails from different persons or organizations, sending brochures, IFSA News or official letters around the world.
7. EU Grant : A really big job, but also a good experience to work within a motivated team with professional communication strategies!

### Challenges:

At the moment the secretary's job is a bit frustrating. There are really important and urgent jobs to be done that I can't complete because there are for example important documents I have to wait for, or information I can't get because there are e.g. passwords missing.

### To do:

1. Gather all necessary information and documents. Everything for the jobs I listed above is done. As soon as I get all the documents I need, all the job's can be completed immediately. Hopefully it is not too late yet.
2. Get a bit more structure into everything: I will create a list with all the information needed for the court, tax office, bank and so on, so there won't be any problems in the future.
3. Communicate between IFSA officials and the LC Freiburg to make this year's INTERIM as successful as the years before.

## Council: Martin Kong

### Goals for Councils:

*To be on contact with all RRs and IFSA officials*

*Ensure that contact details are updated and enhance communications between the direction and regions and also with responsible commissions*

*Contribute in receiving the EU grant*

*Assist upcoming new member in successful application*

1. Updating the application form

*To ensure that statutes and law of IFSA are followed with IFSA.*

### Works have done:

1. Contributed in receiving the EU-Grant.
2. Processing new membership applications. Currently there are several membership applications in process in North Europe as well as in North America.
3. Participated in most of the for IFSA 7 and IFSA Officials Skype Meetings.
4. Made sure that contact details of LCs are updated especially Northern Europe and Northern America.
5. Supported the CBD Delegation at the CEPA fair.
6. Helped in the secretary and substituted Torge in case he was absent.
7. Started INTERIM preparations (organizational as well as regards content).

### Challenges:

1. Time management during the workdays. Sometimes it was very hard to attend all the meetings held during workdays. No problems during weekends.
2. Splitting up the work between the council. We should probably have more council meetings in the future.

### To do:

1. INTERIM preparations.
2. Finalizing the ongoing membership applications and chasing down missing documents.
3. Helping P&P commission with the creation of the promotion material.
4. Helping web commission with the Website update.
5. Keeping LC data up to date.

## **Council: F. Yagmur Butun**

### **Works have done:**

1. I had a change-over with my ancestor (Mikaela from Sweden) about being a councilor of IFSA. She gave me some advices with some information what would be good to know. Also, I believe that I and Wouter (our new Head of Language Commission) had an informative change-over.
2. I introduced myself to the RRs, HoCs that I am responsible for.
3. Within my council colleagues I collected LC Activity Forms for upcoming year.
4. I helped rest of IFSA7 for to fill out EU. Grant form to receive it, on next year's work programme task.
5. I have attended to several IFSA7 and IFSA- Officials' skype meetings.
6. I have tried to be on contact with the possible forming LCs in Latin America region from two different countries.

### **Challenges:**

1. When I need to be honest on this topic, I can tell that, being a councilor is not so easy I as thought before. Different than normal, I receive too many e-mails from too many people about different subjects.
2. Besides, because of my busy study calendar and my personal life, sometimes it is hard for me to attend our Skype meetings (IFSA7 + IFSA Officials).

### **To do:**

1. Keeping on my attendance to our meetings.
2. Receive new LC application forms and approve (if they are correct) them as ordinary members. (There are 3 possible new members).
3. Work on and help the rest of IFSA7 for to organize Interim.
4. Help to RR of Latin America, RRs of Southern Europe and RR of South Africa.

## **Council: Yusuf Bahtimi**

### **Works have done:**

1. Starting membership application for MFSA
2. Together with RR's spread the information how to become IFSA member to several universities/person interests
3. With IFSA7 working hard for EU Grant 2011 and finally send the final application^^
4. Starting and processing AFSS – UPBLB and CFNR Students Council membership application form
5. Go to COP 10 CBD; presenting IFSA Project in CEPA Fair, had contact several professional organizations which potential for future IFSA Partners
6. Monitoring and help Regional and Commission responsibilities
7. Had several skype meeting with IFSA7

### **Challenges:**

1. Lack of Communication
2. Poor in time management

### **To do:**

1. With RR's, continuing the membership application
2. Working with IFSA7 to preparing Interim Meeting
3. Together with RR's and related commission to seek new grants/source fund for IFSA especially for member in outside Europe
4. Continuing to help and monitoring Regional and Commission responsibilities

## Head of Language Commission: Wouter Scheepers

### Goals:

*Provide assistance with intercultural communication issues – thereby promoting IFSA.*

1. Translation of e.g. Application forms from one language to another.

*Translation of documents into as many language as possible*

1. If available, find new commissioners

Aid the P&P and Fundraising commission as well as other commission with proof reading and translation of IFSA official documents into preferred languages.

*Translate the Wikipedia page into more languages (currently 3 languages)*

1. Communicate and help web commission

*Provide a speedy yet a professional service*

1. Continuous communication with commissioners

### Works have done:

1. Proofread and restructured the IFSA introduction letter
2. Proofread and revised the IFSA Newsletter
3. Translated the Wikipedia Webpage into 5 MORE languages
4. Translated a sponsorship letter for the Fundrasing Commission

### Challenges:

1. I had some Commissioners who could not complete the tasks assigned to them in time, but in the end we still managed to keep everybody happy.

### To do:

1. No tasks are currently assigned to the Language Commission, but we are prepared to do anything for anybody.
2. During the 2nd HoC skype meeting, it was suggested to have the International Year of Forests promoted, this will be accomplished by translating promotional material into various languages and posting it to interested people. The Language Commission is waiting to receive conformation on this matter.

## Head of Forestry Education Commission: Florian Georg

### Goals:

*Create a vision for the Forestry Education Commission*

1. Gather inputs from IFSA world

*Follow up the GAPFE*

1. It could be helped by the comment on the GAPFE presentation at IUFRO World Congress

*Finding training system for IFSA students.*

1. Working closely together with IFISO and IPC.

*Compile a study course database within IFSA*

1. Create a survey

### Works have done:

*Tried to bring together the informal forestry education working group and the FE Commission*

1. Introduced myself to the forestry education working group and informed them about the activities of the FE Commission
2. Invited the Commissioners of the new FE Commission to the FE Google Group

*Tried to help with the IFSA presentation for COP 10*

1. Participated in a Skype meeting and discussions

*Started to work on the SAPFE*

1. Sent a mail to IFSA world in order to gather input for the SAPFE
2. Started together with the Commission to work on a draft for the SAPFE via a Google doc

*Had a Skype meeting with the Commission*

1. We discussed the work on the SAPFE

### Challenges:

*Not all Commissioners participate actively in the Commission*

1. There are some Commissioners, who didn't answer any mail

*Little feedback on my mail to IFSA world, in which I asked for input for the SAPFE*

1. Maybe it was just the wrong medium and the wrong way I have chosen

### To do:

*Discuss the possibility of a study course database with GFIS.net*

1. Will they establish one?
2. Do they need our help and could this help be paid?

3. I will discuss the topic with Viko first
4. If "1." is not the case, we could start to form our own database

*Finish a first draft of the SAPFE till the Interim*

1. Eva started a Google doc through which we are working on a draft of the SAPFE
2. Discussions about the SAPFE draft at the Interim

*Find a training system for IFSA students*

1. Search with the help of Jenny (LO IFISO) for training possibilities for IFSA

*Start preparations for the International Year of the Forest*

1. I joined Tolulope's new IFY Commission in order to help in IFY topics and in order to stay informed about IFY activities
2. I plan to start some actions for the IFY with the FE Commission

## Head of Fundraising Commission: Bibi Lotte van der Horst

### Goals:

1. Translate the sponsor letter to as many languages as possible. We need to translate it at least into French, Spanish, Chinese and German.
2. Those in the Fundraising Commission will translate into their native language
3. Involve local committees to contact regional companies
4. Send at least 400 emails in total to companies and universities
5. Cooperate together with the language and P&P commission
6. Toward the end of the year, we will concentrate our efforts on raising money for the IFSA development fund

### Work done:

1. Improved/changed the sponsorletter (during IFSS)
2. Find new potential sponsors and add them to the main document.
3. Compiled the list with all the companies, updated them and sent it out to all the commissioners, within the next two months all the companies on the list will get an email.
4. Looked for grants, but wasn't very successful so far.
5. Try to raise funds for particular activities, in this case for the travels costs for officials from outside Europe to Interim. So far one company has answered! And they will give us €200,- to help to reduce the costs a little bit.

### Challenges

1. Like last year, again there are commissioners in the group that never answers any email. So from now on I only focus in the commissioners that are willing to help and do answer my emails. A lot of work still has to be done, but the group I have know is doing a great job.

### To Do:

1. Find/apply for grants
2. I got a list with 1700 companies in Oregon State from Ashlee, and we are going to contact them. Ashlee knows at which companies we have the biggest chance.
3. Send out the letters to all the companies that are on the main list.
4. Participate in interim, hopefully I can bring a commissioner to keep up the IFSA spirit of the my group

## Head of Publication and Promotion Commission: Melih Sarikaya

### Goals:

*New T-shirt designing for LC if they want them from PP commission*

*New IFSA information posters for LC*

1. Language commission could help to translate to the LC's language

*New notebooks designing for IFSA meeting (IFSS, SERM, NERM, etc)*

*Contact all LC commissions and officials for IFSA news.*

1. Learning what they are doing, planning, etc.

*Plan max. 6 IFSA news in the IFSA year*

1. Use Photoshop pc program for IFSA news.

### Works have done:

1. IFSA7 and P&P Com. decided to produce IFSA Promotion Items and selected some items to sell in meetings. These are pins, badges, calendars, beer glass, note books, t-Shirts, pencils and rubbers.
2. Designed some proposals for pins, badges , T-shirts, rubbers and pencils.
3. Decided to produce T-shirts , pencils , pins before UNFCCC COP 16
4. IFSA7 proposed to publish scientific articles and IFSA7 Newsletter inside IFSA News and We accepted these proposals.
5. Collected IFSA meetings reports last year, Professional Partners Meeting reports, New year I IFSA7 people's beginning messages and an article about IFSA's New commission which is Forestry Education Com.
6. Added to all Skype meeting and in the last meeting P&P com. proposed to publish IFSA News with IYF logo for celebrating to IYF.

### Challenges:

1. We have tried to finish designing but we did not offer enough proposals because P&P com could not have enough commissioners.
2. We tried to get ready to publish IFSA News but same thing above have occurred.
3. We could not produce the materials but there are many unknown information and we could not start to produce it.

### To do:

*IFSA News:*

1. Editing 51<sup>st</sup> IFSA News
2. Deadline to editing November 12<sup>th</sup>
3. Deadline to publishing November 17<sup>th</sup>

#### 4. Writing an articles

##### *Decided announcing:*

1. Sending an announcing to RR's for looking for new commissioners.
2. Writing an article about decision which is about publishing scientific articles.

##### *Promotion Items:*

1. Designing new proposals for calendars and note books.
2. Deadline to designing November 25<sup>th</sup>
3. Looking for some companies for product
4. Deadline to producing November 28<sup>th</sup>

## Head of Exchange Program Commission: Juta Jago

### Goals:

*More internship in the Northern Europe*

1. Search and contact companion organizations

*Good contact and motivation with commissioners to get more internships all over the world*

1. Have a meeting 2 times a month

*Update new information immediately on web and IFSA world.*

1. Update information the same day when received.

### Works have done

1. have taken contact with 15 different companies and organizations
2. have tried to get in contact with every commissioner personally
3. a list of companies with whom I have taken contact, so next year it's easier to get in contact with the same companies.

### Challenges

1. keep all commissioners active
2. a lack of time because of the studies and tasks have to be done because of the IFSA's vice president position

### To do

1. contact with organizations and companies for a second time
2. develop a regional separation in the commission where different commissioners are in charge of different parts of the world

## Head of Web Commission: Destara Dwi Hardhitya

### Goals:

*Maintain IFSA's website*

*Maintain IFSA's forum*

*Support the forestry education project website*

*Spread information related to IFSA website to other non IFSA member institutions.*

### Have done works:

#### *Update IFSA' website*

1. Updating any information about IFSA' Events.
2. Updating any information about IFSA' New Officials.
3. Updating any information about IFSA' Newsletters and other useful documents.
4. Updating any information about IFSA' members.
5. Updating any information about IFSA' partners.
6. Updating IFSA' logo

#### *Update IFSA' forum*

1. Updating new members on IFSA' forum.

#### *Discussion with formers of Head of IFSA web commission*

1. Introduce myself as the new head of IFSA' web commission to Sylvain Dupire, Henk Euis and Frauke Theodore.
2. Have skype meeting with Frauke and web commissioner.
3. Transfer knowledge from Sylvain, Frauke, and Henk by chat.

### Challenges:

#### *Creating new web pages*

1. I can't find the php document related creating new pages.
2. Sylvain is very busy now. So, we haven't chance to transfer knowledge about creating new pages in website.

#### *Creating new IFSA' website*

1. Frauke, web commissioners, and me still try to find to find the best CMS for new IFSA' website.

#### *Update IFSA' Wikipedia*

1. Waiting for Torben' email for explanations about IFSA' Wikipedia and how to manage it.
2. I'm not master on creating Wikipedia page.



**To do:**

*Keep IFSA' website and forum update*

1. Check email min. 6 hours per week.
2. Divide jobs with web commissioner.

*Create new IFSA' website*

1. Create an offline website in various CMS such as Drupal, Joomla, etc.
2. Planning next skype meeting to discuss about the progress.
3. Have discussions with councilor and former Head of IFSA' website or any IFSA officials.

*Create new IFSA' Wikipedia article*

1. Contact Torben one more time, to remind him about my email.
2. Contact Torge(executive secretary), may be he know something about IFSA' Wikipedia.

## Head of International Process Commission: Metia Febrita Putri lembasi

### Goals:

1. Keep IFSA members updated about what happens among international processes and inform the upcoming professional partners events
2. Maintain communication among Head of IPC sub commissions and commissioner
3. Assist head of sub commission in preparing delegations to meeting and conferences
4. Continue the communication between IFSA and professional partners that have been done by the former head of IPC.

### Works have done:

#### *Updated to International Processes Commission:*

1. Familiarized myself with my new position
2. Sent the introduction letter to all new Subhead of IPC and councilor who responsible to IPC.
3. Provided IPC commissioner contact detail in Google doc.
4. Moderate IPC first skype meeting at 2010 September 24<sup>th</sup>.
5. Forwarded some interesting information about International events to subheads and IFSA world.
6. Collected subhead progress reports

#### *Help to prepare the delegation to attend International Processes events:*

##### *UNFCCC :*

1. Have skype meeting to do change over with the new Subhead of UNFCCC
2. Assisted the new Subhead to inform the UNFCCC secretariat about the change made in IFSA regarding the new IFSA contact point for UNFCCC commission
3. Registered IFSA side event at UNFCCC - COP 16
4. Preparing IFSA side event and maintain communication with Carbonfix as IFSA co-partner for the side event.
5. Assisted to prepare fundraising letter for UNFCCC delegates
6. Assisted the delegation concerning the preparation works
7. Share all the information I got about UNFCCC to the Subhead
8. Maintain communication with other youth international organizations

##### *UNCBD :*

1. Have direct meeting to do change over with the new Subhead of UNCBD
2. Led skype meeting with UNCDB delegation to have the last discussion about the preparation to UNCBD

3. Assisted the Subhead to prepare IFSA side event at CEPA FAIR
4. Assisted the Subhead to prepare promotion material for IFSA booth stand at UNCBD
5. Assisted the Subhead to find the accommodation and preparing the delegation needs
6. Be the bridge of communication between UNCBD subhead and council for some urgent matters

#### *UNFF :*

1. Have skype meeting with the Subhead of UNFF to updated myself of the UNFF commission
2. Started the discussion with subhead of UNFF regarding the preparation to the 9<sup>th</sup> UNFF

#### *MCPFE:*

1. Maintain communication with the subhead of MCPFE
2. Answer some emails about MCPFE event

#### *Keep contact to IFSA 7*

1. Attended one official Skype meeting
2. Communicate regularly with council and president
3. Consult to council regarding International events if we find any problem

#### *External activities:*

1. Helped Michael Rivoire to finish the work of fundraising commission of IUFRO World Congress 2010 delegation
2. Answered emails from Head of Exchange program commission

#### **Challenges:**

1. Sometimes the subhead response the mails sent to them slowly
2. Sometimes the subhead get confused of the work they are working on, therefore, it is important to motivate and help them fix their confusion
3. Time management problems, especially when there were unexpected incident occurred.

#### **To do:**

##### *Keep assisting the subheads concerning the preparation work to the events*

1. Actively take part into the discussion and delegation working group
2. Assist the work of Subheads and delegates
3. Maintain communication with UNFCCC secretariat concerning IFSA side event at UNFCCC-COP 16
4. Maintain communication with Carbonfix concerning IFSA side event at UNFCCC-COP 16

##### *Collect activity report*

1. Collect the report from the subhead who has attended International event

*Try develop new partnership with professional partner*

1. Continue the work of former head of IPC regarding the work to develop new partnership with professional partners such as IUCN, UNESCO, etc.

*Keep updated IFSA world if there is any interesting info about international events*

1. Forward interesting information that I got to IFSA world
2. Encourage more IFSA member to attend International events

*Maintain good communication with IPC people*

1. Keep communication with the IPC subheads and commissioners
2. Keep communication with IFSA7
3. Moderate the next IPC skype meetings

## Head of MCPFE Sub Commission: Juliette Mouche

### Goals:

#### *Getting students interested and making the information available*

1. Inform myself on the MCPFE webpage
2. Making presentation for European by reaching all European LCs through the RR.
3. Using the IFSA forum and world mailing list.

#### *Establish a real link between IFSA and MCPFE*

1. Get contact person with MCPFE
2. Attend IPC Skype meetings
3. Keep in touch with other sub heads

#### *Encouraging students to participate in MCPFE event*

1. Attend small meetings and workshops that take place in different cities in Europe.
2. Forming a delegation for the conference in Oslo (Norway) from 14<sup>th</sup> – 16<sup>th</sup> of June 2011
  - i. Creating a meeting point
  - ii. Contact the LC in Oslo

#### *Preparing the delegations by getting information about protected forests in Europe.*

### Works have done:

1. Got information on the website about what the conference is about and what really is the status of “protected forests”.
2. Skype meeting with the IPC Commission.
3. Minutes of the Skype meeting.
4. Established contact with Arne Ivar Sletnes the head of Liaison Unit Oslo of the MCPFE.
5. Organize a delegation for the forest Europe expert level meeting in Geneva (14-15/12/10).

### Challenges:

1. Working by myself without any physical person to talk to or to work with.
2. No information about what has been done before with this sub commission.
3. Difficult to send information for the newsletter without knowing yet what we could attend or not.

### To do:

1. Inform IFSA members through the mailing list of this event.
2. Send updates for the newsletter.
3. Organize the Geneva meeting concretely: number of participant, funding, accommodations,...

IFSA 1st Progressing Report  
2010. November 13



4. Get European IFSA members to be more aware of MCPFE.
5. Organize other delegations for other coming events, especially for the conference in June in Oslo.

## Head of UNFCCC Sub Commission: Julius Adewopo

### Work done:

1. Familiarization with involved parties (former Sub-head, UNFCCC secretariat, UNFCCC YOUNGO Focal point, Other relevant IFSA officials)
2. Issued call for IFSA delegates to UNFCCC-COP16 on ifsaworld mailing list and followed up with several reminders and updates.
3. Created a PBworks page for the coordination of intending delegates and for information updates too ([www.ifsaunfccc.pbworks.com](http://www.ifsaunfccc.pbworks.com))
4. Composed funding request letter and exchanged with relevant IFSA officials for their input/suggestion. I intended to get this out to ITTO but the plan was stalled by the improper follow-up of previous but recent support from ITTO for IFSA at IUFRO world congress. I eventually tailored the letter and sent to Institute of Cultural Affairs International (ICAI) but got a negative feedback.
5. Drafted a “prototype” of strong funding request letter for individual potential delegate for them to source for funds and uploaded it in PBworks. I followed this up with official support letter that the delegates could use to back up their request for funding.
6. I registered delegates on UNFCCC web portal and eventually confirmed 12 delegates based on the limited slots given to IFSA by UNFCCC – the selection was based on response of delegates on the certainty of their funding on a “first replied-first selected” basis.
7. Read, scrutinized and endorsed the resolution/ proposed submission of the YOUNGO constituency to UNFCCC-COP16 after consultation with the IP Commissioner.
8. Secured the UNFCCC secretariat’s approval of IFSA’s side event at UNFCCC-COP16 which will be convened in partnership with CarbonFix. Also, in conjunction with Thomas, we have secured a **free** exhibition spot for IFSA at CIFOR Forestday4 which will be held on 5<sup>th</sup> Dec. at Cancun – IFSA delegates will volunteer for some of the activities of the day in return for this gesture.
9. Currently working on co-coordinating CFA workshop in Nigeria (with Tolu).

### Challenges:

1. The main challenge is the brevity of time demands in executing pertinent tasks. Communication with some executives could be better as well – it’s getting better though
2. IFSA funding is still a mystery that I’m yet to comprehend; we write budget and for now, the fund comes in as EU grants but they are not made available to the executives who wrote the budget and executed these tasks/activities – most times things would go more smoothly if only the needed resources are made available!



**To Do:**

1. Proceed with the final preparation phase for UNFCCC-COP16.
2. Give IFSA befitting representation at UNFCCC-COP16 and I hope that the delegates have a great time too.
3. Explore other opportunities on how IFSA could be more involved in other UNFCCC processes.

## **Head of UNFF Sub Commission: Tolulope Daramola**

### **Works have done:**

1. Accepting and compiling applications for UNFF9.
2. Formed IYF team
3. Held meeting with IFSA V.P. on actualizing IYF celebration at IFSA level
4. Continua Transmit information to ifsaworld

### **Challenges:**

1. Inaccessibility to internet facility
2. Late response to mails from other officials

### **To do:**

1. Compilation and forwarding UNFF participants list to UNFF secretariat
2. Working with teams of IYF for the celebration
3. Working with web commission to lunch a page on ifsa website for IYF.

## Head of CBD Sub Commission: Meivita Nafitri

### Works have done

#### *Introducing myself as a new sub head of CBD*

1. Introduce myself to IFSA members
2. Introduce myself to UNCBD Secretariat

#### *Preparing IFSA attendance to CBD COP 10*

1. Make announcement regarding CBD COP 10
2. Applying IFSA delegates to CBD COP 10
3. Help IFSA delegates to get invitation letter from UNCBD secretariat
4. Having coordination with other official regarding IFSA Presentation and Booth in CBD COP 10
5. Keep coordination with UNCBD secretariat regarding CBD COP 10

#### *Organizing IFSA delegates to in CBD COP 10*

1. Sharing daily schedule of CBD COP 10
2. Organizing IFSA Presentation in CEPA Fair during CBD COP 10
3. Presenting IFSA in youth work on biodiversity side event
4. Coordination with UNCBD secretariat regarding IFSA booth

#### *Making short report of CBD COP 10*

#### *Having network with the other youth organization*

### Challenges

1. Lack of coordination with CBD commissioner

### To do

1. Making complete report of CBD COP 10
2. Keeping contact between IFSA, UNCBD secretariat and other youth organization
3. Participating in International Year of Forest

## Asia Regional Representative: Ahmad Karsidi & Amalia Anindia

### Goals:

#### *Scheduling a regular Regional meeting of Asian members*

1. This will be done using Skype, at least once per 5 weeks, inviting representative from LCs within the Asia Region.

#### *Help the preparation of the second ARM*

1. Keeping contact with OC in Japan
2. Sharing update information to all LC in Asia

#### *Maintain good communication in external and internal sector.*

1. Ensure good communication between IFSA7 especially councillor (External).
2. Ensure good communication between LC in Asia (Internal)

#### *Attract and Encourage Asia people to join IFSA*

1. Approach by email, promote ARM, and assist people to establish new LC.

### Works have done:

#### *Updated LC contacts detail*

1. Sent the introduction letter to all LC in Asia.
2. Provided table LC contact detail by Google doc.

#### *Attract and assist Asian people to join IFSA:*

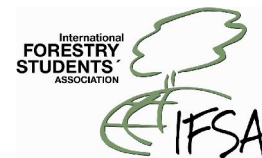
1. Contacted interested students which from IFSS and IUFRO to join IFSA
2. Assisted application from Philippine and India
3. Assisted associate member from Iran to establish an LC
4. There are currently 3 application on checking process from Asia Region

#### *Help to prepare the second ARM*

1. Asked OC if they need help
2. Proposed some programs to do in ARM
3. Maintain communication with the OC

#### *Keep contact to IFSA 7 by Council*

1. Attended two Skype meeting
2. Communicate regularly with council
3. Consult to council regarding application form problem
4. Helped CBD sub head to gain more participant from Asia people especially Japan



## **Challenges:**

### *Lack of feedback from the LC*

1. Sometimes LC don't reply the mails sent to them

### *Failed to get contact or feedback from people that was interested to join IFSA*

1. Got wrong email address

## **To do:**

### *Keep contacting and promote IFSA to interested people*

1. Sending nice promotional mails to the new contact we have.

### *Promote the second ARM*

1. Encourage more Asian people to attend ARM
2. We will promote celebration of IYF in ARM
3. And also supporting the OC

### *Ask the council and secretariat about the submitted application form from Asian people*

1. We will keep contact with Yusuf

### *Maintain good communication between LCs in Asia*

1. Send regular mails and information to LCs in Asia
2. Moderate Skype meetings for LCs in Asia Region

## **Northern Africa Regional Representative: Adeyeye Yemi Olaonipekun**

### **Works have done:**

1. Maintain regularly consultation with the council – Yusuf
1. Contacted the LO's in my region (though my mails were poor acknowledged).
2. Processing of a Togo local community (still on course).
3. Preparation of the IFSA official budget (for the RR only)
4. Sent IFSA introductory letter to new potential LOs (still expecting response from the invitee)
5. Participated in the first Skype meeting for RRs (could not participate in the 2nd because of my sudden internet 'cut-off')
6. Still finding new grounds.....

### **Challenges:**

1. Most of my mails were not acknowledged and all efforts made to contact people through Facebook yielded little result (People got used to nicknames which are difficult to track).
2. Other options involve much finance which at present is not forthcoming (like the need to physically contact some people).
3. Internet accessibilities at most time is difficult....leading to my abstractive appearances at most time

### **To do**

1. Complete the registration of a new associate member- Seriba Konare
2. Increase my 'potential' members tracking pace.
3. Starting any new responsibility as the resources come handy.

## Southern Africa Regional Representative: Muedanyi Ramantwana

### Goals:

*Identify universities that deal with forestry and inform them about IFSA Head of Department*

1. E.g. University of Hwazulu Natal, Fort Cox University, University of Verda.

*Identify specific countries and inform them about IFSA*

1. E.g. Zimbabwe, Mozambique, Lesotho, Zambia

*Strengthen the relationship between neighbour LC*

1. Have meetings for a couple of days or two

*Contact the previous RR*

1. Get more information and consult if problems occurred.

*Keep in contact regarding to program in relation to the newly established LC partnership.*

*Basic duties*

1. Check email
2. Work with council

### Works have done:

*Have introduced myself to the Local committees in Southern Africa*

1. I informed the current LCs about my duties and objectives

*Made a presentation to the Saasveld Forestry Association about IFSA and how they can join*

1. Informed my LC about IFSA and the opportunities for Students as well as South Korea IFSS

*Sent e-mails to universities in Southern Africa*

1. I sent e-mails to the following Universities I am still waiting for responses Moi, Mzuzu, Sokoine, UNIVEN.

*Made a presentation on IFSA to the Fort Cox College in King Williams town*

1. September 12<sup>th</sup> I went to the Launch of the Fort Cox Forestry Students Association and informed them about IFSA

*Help with the initial registration of the Fort Cox college with IFSA*

1. I assisted the Fort Cox college students and management in filling in the forms and I forwarded them to the secretary.

*Communicating with University of KwaZulu Natal in order to get them involved with IFSA*

1. I am currently communicating with some post graduate students at UKZN about starting up an Association.

### Challenges:

1. Lack of Responses from most universities
2. Time constraints with all the academic work and IFSA



**To do:**

1. Planning on arranging the first Southern African regional meeting (Still building the Southern Africa LCs, it will depend on the progress for this year and early next year)
2. Planning on getting more Universities if possible to register with IFSA
3. Communicate with Zimbabwean Universities and inform them about IFSA
4. Meet some of the South African government officials and inform them about IFSA and perhaps get some sponsorship
5. Get LCs involved with the International Year of Forests initiative.

## Northern America Regional Representative: Ashlee Tibbets

### Goals:

#### *Find new LCs in North America*

1. Make presentation about IFSA to other North America Universities.
2. Create a partnership with other organization to encourage new members.

#### *Organize activities in our LC; Build a community*

1. Promote IFSA at my university
2. Host an International dinner (Including dishes from 10 different nationalities)
3. Set up a general IFSA promotional display to inform and create interest.

#### *Find new members to join the LC in our university to build a true work team*

1. This will be done by activities and meetings

Continue positive communication with IFSA 7 and other Regional Representatives in order to share ideas and thoughts. We will use a combination of emails and Skype technologies

*Control the budget, search for local and regional fundraising.*

*Update contact details of current LC in North America.*

### Works have done:

#### *Organizing a Western U.S. International Function at Oregon State Unieversity*

1. Invited multiple diplomats from other universities
2. Organizing International Fellows to come speak at a luncheon

#### *Working to coordinate with International Fellows of the World Forestry Building in Portland*

1. They will present on current events
2. OSU international students will present on current travels (countries include Australia, Korea, Germany, and Portugal).

*Have made contact with two universities (in Washington and Toronto, Canada) and help establish IFSA clubs there.*

### Challenges:

#### *Scheduling*

1. The International Fellows have extremely demanding schedules

#### *Helping people at other universities get excited at IFSA*

1. People express interest at first, but then lose focus. It is hard balancing sensitivity to the fact that they have other obligations with getting them to establish more IFSA clubs.

### To do:

1. Continue contact with multiple universities



2. Help people establish IFSA clubs by answering questions and being available
3. Continue planning the International Fellows Luncheon, and invite more university ambassadors

## **Latin America Regional Representative: Maria Catalina Becerra**

### **Works have done:**

1. I have made contact with persons from 5 LC: Argentina, Lima, Colombia, Paraguay and Venezuela.
2. I have introduce myself, as a new Latin America RR, for the all LC and I send an LC actualization form

### **Challenges:**

1. There are many inactive LC, and is really hard to contact people
2. People has not pay the fees, so they think they are completely inactive for IFSA

### **To do:**

1. Short conference at my university, to introduce IFSA activities and goals to the forestry students
2. Organization of the next Latin America forestry students meeting. I'm thinking that this could be held in Brazil.

## Northern Europe Regional Representative: Aino Virtanen

### Goals:

*Keep in contact with IFSA 7, other RRs and Head of Commissions*

1. Keep in contact by email
2. Share information

*Update and maintain contact with current LCs and deal information about happenings of the region*

1. Gather existing information from previous RR.

*To find new LCs and re-activate the old ones.*

1. Promote IFSA to universities that are not yet members

*To participate IFSA meetings and events personally.*

*Improve myself*

### Works have done:

1. IFSA and IFSS 2011 presentation for freshmen
2. Wrote an article about IFSS 2010 for our student magazine
3. Contacted Ukrainian professor from University of Kiev. Gave instructions how their recently created student organization "Kiev Forestry students association, KFSU" can join IFSA (application process)
4. Created a group "IFSA Northern Europe" on Facebook
5. Started to update LC contact details, fixed incorrect information regarding almost every LC (wrong web links, addresses etc...)
6. Started promoting the International Year of Forest 2011 in my region. Informed the OC of IFSS and NERM about the IYF.
7. Attended NERM 4.-8.10.2010 in Sweden and organized a workshop with Vice President Ping Lian Wu: Ping and I had a one hour workshop for introducing IFSA and discussing activities for IFSA LCs and Northern Europe Region.
8. Wrote a description of our NERM workshop to IFSA 7 Newsletter.
9. Attended 2nd IFSA Official Skype Meeting that took place at 2010. Oct. 30<sup>th</sup>. Worked as a minute keeper and wrote the summary about our discussion regarding IYF.

### Challenges:

1. Lack of information. I think lot of information has got lost somewhere between me and the previous RR for Northern Europe. For example an old list of annual events and LC activities in the region would be useful when I'm learning to know the LCs of my region.
2. Lack of knowledge. I have found out that, even though I've been RR for 2 months, I still don't know enough about IFSA! I have a lot to learn more about IFSA members and about IFSA as an organization.



**To do:**

1. Contact **ALL** LCs
2. Create a list of events and activities in my region
3. Contact Kiev Forestry students association “KFSU” and find out how they are doing with the application process.
4. Promote International Year of Forests 2011 (IYF) by sharing information about upcoming events
5. Encourage all LCs to celebrate IYF. Share a list of suggested IYF activities and make the IYF interesting for LCs. I have to find a way to **motivate** LCs! (Maybe some cooperation with organizers of NERM and SERM?)

## Southern Europe Regional Representative: Jakob Hörl & Sebastian

### Knödler

#### Goals:

*Improve communication with IFSA and IFSA7*

*Contact former RRs to get a detailed list of contact information*

*Analyse new possible communication*

*Attend at major regional meetings*

*Pushing next SERM more west*

*Fulfil the job as described in the statutes*

#### Works have done:

*Made an internal agreement about the separation of work and countries within our region:*

1. Sebastian is especially responsible for the LCs west of Austria (including Italy and Germany)
2. Jakob is especially responsible for the LCs east of Austria (including Austria)
3. the separation is informal and not strict; we are working together as a team and divide the work as needed

*Sent an introduction email, where we presented ourselves to our region*

1. Introduction email was sent on 21<sup>st</sup> of October to all LCs from the Southern European Region and to IFSA-world mailing list

*Updated the contact details of the contact persons of the LCs*

1. We asked LCs in the introduction email to reply shortly to it, to see who is behind the email
2. We got a feedback, but there are still some LCs missing
3. Set up an actual list with all LCs

#### Challenges:

*Communication between ourselves*

1. Even though we're speaking the same language, it's challenging to e.g. arrange skype meetings, quick reply on emails etc.

#### To do:

*Reestablish the LC Vienna*

1. Actually there are no active students in LC Vienna
2. Got in contact with Pål Gàtas, who is studying there
3. Jakob is planning to travel to Vienna in December to do some presentations and invite them for SERM 2011 in Freising

*Jakob is participating in Balkan Wintermeeting in Belgrade*

1. Meeting former RR Jelena there
2. Personal introduction to the group of participating IFSA-students from Southern Europe

*Updating the rest of contact details of the LCs*

1. Trying other ways than email, to get the contact information (like facebook, etc.)

*Checking the status of membership fee payment*

1. Contact Treasurer Mikko
2. Remind LCs to pay the membership fees

## Oceania Regional Representative: Alex Slattery

### Goals:

#### *Improve communication in the area*

1. Contact New Zealand, Australia, Papua New Guinea, and any other countries that have forestry education to encourage the number of LC in the Region.
2. Make contact with the university and the existing LCs in the region.
3. If possible, visit universities to promote IFSA, such as New Zealand to promote IFSA.
4. Follow up Melissa Gordon, contact from the last RR.

#### *Collaborate with IFA (Institute of Foresters of Australia) to encourage more students to be involved in IFSA activities.*

1. Present IFSA to IFA
2. Promote IFA activity

#### *Seek external funding for IFSA activities within the region.*

1. Inform myself about possible grants for these activities and apply for them.

#### *Organize and IFSA gathering in the region.*

1. If possible, make this a regional meeting that is low key and lots of fun.
2. Send at least 3 students from the region to IFSS 2011.

### Works have done:

1. Contacted two previous Oceania RR, discussed challenges and local issues with them
2. Contacted my LC in Australia to inform them of my position and goals
3. Contacted my professor in Australia for funding suggestions

### Challenges:

1. Lack of motivation due to other unforeseen priorities.
2. Lack of response and commitment on my behalf.

### To do:

1. Follow up contacts and great responses that I received from previous RR.
2. Strengthen contacts when I return home to Australia in a month.
3. Research other LC's in region and introduce myself.
4. Follow up contacts from IUFRO WC.

## Liaison Officers for IUFRO: Yasemin Öztürk

### Goals:

*Be vocal point between IUFRO and IFSA in both ways*

1. Forwarding information and looking for new opportunities all the year
2. Attend IUFRO meetings

*Adapt communication to both sides*

1. Explain to IUFRO the needs and help of students
2. Explain to IFSA the needs and way of how a professional organization (such as IUFRO) is functioning

*Forwarding information in both ways*

1. IUFRO to IFSA and IFSA to IUFRO, such as newsletters, important projects and opportunities
2. To inform IFSA 7 about all project, information about IFSA and IUFRO

### Works have done:

1. Answer to IUFRO and IFSA emails.
2. Sending monthly IUFRO news to IFSA WORLD.
3. Giving information to president (Catherine) about IUFRO board meeting which will be held on 23-25 February 2011 in Vienna, Austria.

### Challenges:

1. Lack of time because changing my country. But we will save this problem for sure.

### To Do:

1. Managing the plan for the board meeting and focal points.

## Liaison Officers for EFI: Ida Mikkelsen

### Goals:

*Make more students aware of EFI, and help them attending congress*

1. Informing students where and when something is going on and helping them if necessary.

*Have Skype meetings with the other Los to motivate each other and exchange experience.*

1. Taking contact to other LOs

*Have a good contact IFSA and EFI*

1. Reporting to EFI what's going on in IFSA and the other way around.

*Attend the EFI annual conference and IFSA meetings.*

### Works have done:

*Attended Skype Meetings for LO's:*

1. The meetings were the 2<sup>nd</sup> and the 30<sup>th</sup> October.

*Attended EFI annual meeting in Dresden*

1. Cathrine and I attended the 3 days meeting, with GA, presentations and in congress tour.
2. Meet my contact person in EFI and had a talk with her.

*Have been at EFINORD's office in Denmark*

1. Mika Mustonen is the head of EFINORD, and I have been visiting him in Denmark, and seen the new office.
2. I'm helping out (if they need me) at the opening of EFINORD the 17<sup>th</sup> of November.

*Promoting EFI events*

1. The opening at EFINORD the 17<sup>th</sup> of November

*Internship*

1. I'm helping a guy from Nepal to see if he can do an internship in EFI

### Challenges:

*To find event for IFSA students to attend*

1. EFI have so many events it is hard to find out what is relevant for IFSA students.

*EFI*

1. How do you have a good contact to EFI if there is nothing special going on.

### To do:

*International meetings*

1. Interim 2010

*Helping whit internship*

1. As mention in the beginning.



*IFSA Denmark*

1. Planning forest day 4 for students in Denmark, 5<sup>th</sup> of December.
2. Promoting IFSA to students in Denmark the 18<sup>th</sup> of November.

## Liaison Officers for CFA: Eva Ortvald Erichsen

### Goals:

#### *Sustain and improve the CFA – IFSA relationship*

1. Introduce myself to both IFSA and CFA
2. Familiarize myself with CFA
3. Regular communication

#### *Spread information among IFSA students about CFA*

1. Encourage IFSA students to take part in CFA activity that may come up
2. Make sure reports from IFSA activities have been passed out or will be shared with IFSA world

#### *Work towards better contact between IFSA 2011*

1. Help by setting up Skype meetings
2. Share challenges and motivation with other LCs

### Works have done:

1. Contacted Julius, the former LO, to hear if I had any comments for me regarding the job
2. Contacted CFAs secretary through email to introduce my self
3. Contact CFA Chair and Vice Chair at IUFRO WC 2010 and introduced myself as the new LO
4. Wrote an introduction letter for the CFA webpage
5. Replied to an email from the Vice chair regarding how CFA can reach out to young professionals better
6. Made requested evaluation of candidates for the CFA young professionals award
7. Attended LO skype meetings

### Challenges:

1. No really challenges so far, but not much communication comes out from CFA

### To do:

1. Keep regular contact and
2. Follow up on the issue regarding young professionals

## Liaison Officers for FAO: Florent Kaiser

### Goals:

1. Discussion on IUFRO World Congress and Committee on Forestry to follow up discussion with interested professionals within the FAO.
2. Find one or several new focal points within the FAO, according to the needs of IFSA and the FAO. Further discussion and inquiry may be invested to find the best solution.
3. Find possibilities on how to let IFSA and forestry students through IFSA benefit from the partnership: internships, funding, attending of conferences.
4. Focus globally: make FAO projects, workshops, conference and offices (headquarter+ regional and national offices) worldwide reachable for IFSA students.
5. Communication within IFSA:
6. Closely collaborate with other Liaison Officers and the IFSA president, i.e. via Liaison Officer Skype meetings

Please see the report of [Committee on Forestry 2010 IFSA Report, by Florent Kaiser](#)

## Liaison Officers for IFISO: Jennifer Schuchmann

### Goals:

*Let IFSA students know about the opportunities provided through IFISO*

1. Forward information about IFISO Events and activities to IFSA world
2. Encourage IFSA students to participate in those events
3. Inform IFSA7 regularly about everything that's going on.
4. Try to participate in IFISO meetings myself

*Start to establish a training system within IFSA*

1. Working closely together with Forestry Education commission
2. Inform IFSA students especially the officials about trainings organized by other students organizations
3. Send interested and motivated students to TNT seminars
4. Get ideas and input from other students organizations which has already experienced on training systems

*Exchange opinions about new and ongoing practice within IFSA and IFISO*

1. Keep regular contact with IFISO member and other students organizations
2. Keep contact to IFSA7 and officials to give them the input from IFISO
3. Focus on projects related to fundraising and trainings
4. Encourage joint events and activities from different students organizations

### Works have done:

*got informed about IFISO*

1. skype-chat with Sofie Blanchart (LO IFISO 09/10)
2. read reports of last IFISO-meetings
3. informed myself about the other memberorganisations on their websites

*got in contact with IFISO*

1. introduction letter to IFISO mailing list

*attended IFISO autumn-meeting in Istanbul 8.-12.10.*

1. participated at two preparation skype-meetings
2. work done during the meeting:
  - i. agreed with other organisations to open up the trainingsystems
  - ii. meeting with Joran van Aart from studyportals.eu
  - iii. promoted "International Year of the Forest 2011"

*informed IFSA about IFISO*

1. forwarded information about events and training possibilities
  - i. Ping Lian will participate at Human Resources European School in Hungary

2. attended the LO-skype-meetings
3. presented the idea of cooperation with studyportals.eu
  - i. in an email
  - ii. skype-chat with IFSA 7 and Dan
  - iii. ongoing skype chat
  - iv. during LO-skype-meeting
4. report for IFSA 7 Newsletter

### **Challenges:**

#### *Doubts about the structure of the IFISO meeting in advance*

1. I talked then with other official and with Sofie about it, and went very optimistic to Istanbul
2. Finally I didn't like the structure of the meeting, but I took the best out of it

### **To do:**

#### *Keep on track with the started projects*

1. the cooperation with studyportals.eu
2. IFSA students using training systems of other organisations
3. try to promote a joint event for "International Year of the Forest"
4. keep a good contact with the representatives of the other organisations
5. organize the leadershiptraining for IFSA7 and Interim

## Liaison Officers for IFSA Alumni: Dan Burgar Kuzelicki

### Goals:

#### *Update the already existing contact list of alumni*

1. Contact all alumni already on the list
2. Contact participants of different IFSA meeting and ask them if they want to join the alumni network

#### *Promote the possibility to support IFSA*

1. Inform them about the need of help via e-mail

#### *Keep in touch with IFSA7*

1. Inform them about ideas and progress with alumni

### Works have done:

1. Contacted some ifsa alumni to ask them about what had been done in the past about alumni. They have shared some important information about what do to and how to do it.
2. Gathered all contact information from people that attended IFSA meetings in the past.
3. Wrote e-mail that will be sent to Alumni together with Alex Slattery
4. Attended NERM in Sweden
5. I had been in contact with new treasurer Mikko Nivala and helped him sometimes.

### Challenges:

1. Trying to do my IFSA work together with my obligatory things at faculty.
2. Better time management

### To do:

1. Finish the e-mail that will be sent to Alumni
2. Create google doc form to collect information about alumni
3. Attend Interim and share ideas about alumni
4. Attend LO Skype meetings

## Liaison Officers for CIFOR: Yu-Tang Tsai

### Goals:

#### *Keep contact between IFSA and CIFOR*

1. Know some people in CIFOR and get contact
2. Keep contact with IFSA7 and other officials

#### *Create cooperation between CIFOR and IFSA*

1. Arrange MoU between CIFOR and IFSA
2. Try to find some internships in CIFOR

#### *Promote CIFOR within IFSA*

1. Forward CIFOR newsletter and advertisements to IFSA World
2. Encourage IFSA students to join CIFOR events.

### Works have done:

#### *Build the connection between CIFOR and IFSA*

1. Know some people during the IUFRO WC and keep contact.
2. Got the connect with contact person in CIFOR

#### *Cooperate between CIFOR and IFSA*

1. Get a free booth from CIFOR in Forest Day 4 in Mexico for promoting IFSA
2. The UNFCCC COP16 delegation students will be the volunteer to help CIFOR hold the Forest Day 4

#### *Attended LO skype meeting*

1. Attending LO skype meeting twice on Oct.2 and Oct.30.

#### *Promote CIFOR within IFSA*

1. Spread out the news of Forest Day 4 on facebook and IFSA website

### Challenges:

#### *Discussion*

1. Don't have much experiences of discussing with professional partner, but I think skype meeting help me a lot.

#### *Response*

1. Sometimes I send the mail to our professional partner but didn't get many responses.

### To do:

#### *Forest Day 4*

1. Make sure IFSA delegation in UNFCCC COP16 have good communication with ICFOR



*Internship*

1. Try to find some internship in CIFOR

*Communication*

1. Keep good communication with CIFOR