

Minutes of Interim December 2009

17th – 22nd December 2009

Mathisle Hut, Hinterzarten, Germany

Participants:

Florent Kaiser	President
Alex Slattery	Vice President
Torben Lenhart	Executive Secretary
Dan Burgar	Treasurer
Amalia Anindia	Council
Eva Ordvald Erichsen	Council
Mikaela Berglund	Council
Mikko Nivala	LO EFI
Jenny Schuchmann	LO FAO and Head of sub-commission MCPFE
Yagmur Butun	Head of Language Commission
Bernardo Crespi	Southern European RR
Urska Bradesko	Exchange Program commissioner and representing Head of EP
Sofie Blanchart	LO IFISO
Michael Rivoire	LO IUFRO
Tero Sivonen	Northern European RR
Metia Lembasi	Head of sub-commission UNFCCC

LC-Freiburg

Michael Erni	Head of OC
Martin Kong	Vice President LC Freiburg
Sebastian Knoedler	Member of OC
Britta Duesterhaus	Member of OC
Peter Rodenfels	Treasurer LC Freiburg
Julia Bayer	President LC Freiburg

Contents:

Session 1: 17/12

Introduction + IFSA7 Report

Session 2: 18/12

Official's reported + absent Official's Reported + Treasurer Report and Budget

Session 3: 18/12

IFSA Meetings + Forestry Education Commission Introduction + Climate Change Competition + IFSA Song Competition

Session 4: 19/12

Official's Reported + LO Reported + FAO Presentation + IUFRO Presentations

Session 5: 19/12

Alumni and Fundraising Discussion Groups with Hanno Langfelder

Session 6: 20/12

Region and LC Discussion

Session 7: 20/12

Commission (EP, Language, Web and PnP) Discussion + Alumni and Fundraising conclusion

Session 8: 21/12

IPC Presentations+ IPC Discussion

Session 9: 21/12

Forestry Education Commission Conclusion + Summary of Interim

Appendix

Schedule for Interim

Purpose of Interim

Goals of Interim

Gains of Interim

Task List from Interim

Note: If you would like to view any of the power point presentations made by any of the Officials, please email Vice President at alex.IFSA@gmail.com

Session 1:

Topic: Welcome, Intro to Interim and IFSA7 reported

Duration: start: 11.29, break: 12.31-12.58, end: 14.09
Minutes taken by: Eva Ortvold Erichsen

Florent opened Interim.

Florent mentioned that Branislav cannot attend due to VISA restraints. The schedule for Interim is handed out, [see Appendix](#).

Florent outlined the purpose of interim, summarized a sheet that was handed to all participants, [see appendix](#). Florent mentioned the aim, planned discussion about old and new projects, the strategy, the role of consulting members and the importance of team building and fun at interim. Florent said a report of Interim will be created to ensure transparency of the meeting for non-participants.

Florent outlined the schedule, mentioned reasons for the given time allocations; highlighting bigger breaks and more free time than last year.

Florent mentioned the change in schedule due to hut availability and also transportation to the hut.

Florent explained and introduced what Hanno will be doing on Interim. He is an expert on communication methods, and will be an observer.

Jenny asked when the reported from IPC will be discussed.

Alex said it is not finally decided, either be Friday afternoon or Monday. Alex mentioned that if anyone wanted to include anything else in the schedule, please see the appropriate person in charge of that session, which will be made available at the hut.

Mikko proposed to have a summary at the end of every day (which will be covered before every session each morning).

Florent again mentioned if anyone has any further commented please approach IFSA7; also that Amalia is in charge of coordinating daily games.

Torben introduced the hand rules. Hand rules will not be included in the minutes, neither will discussions said without raising your hand.

Alex introduced and handed out the sheet with goals for Interim, [see appendix](#), aims of the process are said and sheet is filled out and collected.

Break

IFSA7 reported

Florent gave President Presentation.

He outlined his job description, goals he had made at IFSS.

Florent mentioned his attendance at recent meetings and the impact this has on IFSA: EFI was his first conference and therefore a great learning opportunity, IUFRO board meeting was important to

see how a professional organization is run and what issues they are having etc. Both Mikko (in connection to EFI) and Florent commented that IFSA in many ways are more professionally built up during these meetings. Florent and Michael also met the president of IUFRO and felt much support. He attended WFC and made the first big presentation of GAPFE, met with partners and made a closer connection with FAO through Jan Heino.

Flo attended SILVA network in Greece where he presented GAPFE. Here, he got a new response compared to the response from WFC, a different point of view, and a more European one. He also participated at FORPEC, St. Petersburg and UNFCCC. Cop15 presented some good opportunities to talk with and discuss IFSA with past presidents and other alumni, it was really useful. He also discussed other external work, internal work, problems and his way ahead.

Mikko asked how he shares his job with VP, that VP should deal more with the internal job.

Florent said that over the past few days and during the next we will clarify the work, share the work load better and hopefully solve problems.

Mikko commented that for EFI Flo did more or less all the report job, and that Flo should improve delegating tasks.

Alex gave Vice President Presentation.

Alex mentioned her job description and initial goals from IFSS, reflected on the positive points of these goals and discussed problems including with communication and lack of urgency from officials for the progress reported which resulted in lack of interest in IFSA work before UNFCCC. Alex also discussed her achievements, to do list, problems and asked if there were any questioned.

Torben gave Executive Secretary Presentation.

Torben mentioned the work he has done. He said the work he had done has been backed up on his own hard drive and mentioned this as the next expense IFSA should be buying. He said the meeting in Brussels showed once again IFSA as being well organized in a lot of ways, for example the way we do Skype meetings and minutes, we should be proud of this. Torben covered the work he has done, including problems with IFSA News #50 but also mentioned the change in printing place of IFSA News which has resulted in a cheaper expense for printing IFSA hardcopy documents. He talked about how the new secretariat is under construction and showed the plans for it. Torben also mentioned his to do list; his lack of problems except for prioritizing study time discussed solutions and asked for questioned.

Mikko asked if there were any problems with mail as Joensuu just (in November) received the invitation for IFSS 2009, but might be a problem in Finland and not from Freiburg.

Mikko wondered if there should there be an extra secretary helper or permanent staff member.

Torben said that so far this was not necessary, but reiterated that the secretariat should definitely have an external hard drive, and all material should be scanned and available on this.

Alex commented that there are similar organisation problem with the yahoo groups, in that there are a lot of files which should be cleaned up and stored properly.

Amalia and Mikaela gave Council Presentation (Eva took minutes).

They discussed what council had been doing since IFSS, mentioned Skype meetings they had had, application admittances they had written, their input for the EU grant, other stuff, there to do list (included work needed to be done to improve their understanding of the job) and for questioned.

Mikko asked if they are planning to organize RR Skype meetings.

Council agreed it was a good idea and will follow up on that.

Alex said this would be a great way to maintain motivation following IFSS.

Florent commented on the importance of Mikko and other alumni and said we should use them as much as possible.

Mikaela said they would include Mikko in future Skype meetings (Mikko agreed) and said that during interim they will try have a council meeting with Sofie and Mikko.

Session 2:

Topic: Official's reported + absent Official's Reported + Treasurer Report and Budget

Duration: start: 09.06, break: 10:17-10:27, end: 12:42

Minutes taken by: Amalia Anindia

Yagmur gave Language Commission Presentation.

Yagmur introduced the language commissioners, mentioned the goals she had set at IFSS, discussed the work done since then which included making 12 proof readings. Yagmur mentioned her goal for translating IFSA Wikipedia site. She also discussed problems the commission is having, her to do list and asked for any questioned.

Florent asked if she has searched for any solutions on the problems.

Yagmur said that she has tried to contact the South African guys and asked Bibilotte (not in an official's way) about whether the fund commission needs anything translated. None needed.

Eva commented about the amount of work Bell was sending work to Language commission to proof read.

Yagmur said that for the last 4 proof-readings, Bell had asked Darren to do it.

Alex asked if Yagmur is going to try to get more English native speakers in the Language Commission.

Yagmur said that she has tried to reach the South African guys but so far is yet to receive a response.

Uraska represented Yasemin and gave Exchange Program Presentation.

Uraska mentioned the goals the commission set at IFSS and said what they were doing to achieve them. She mentioned the work they have done which included the contacts Yasemin has made when travelling to Nepal, China, South Korea, FAO and IUFRO. Uraska commented on the activity of the EP commission, discussed problems they are having including the lack of accommodation and transport opportunities with exchanges. She mentioned problems with lack of urgency in email responses and how more help from LC's and motivated members was needed. Uraska talked about solutions that would come from better communication, reported from exchange students and improved contact with alumni and LCs.

Florent asked an available list of internships.

Uraska said that there was a list last year made with Sophie, that has since disappeared and she needed to talk to Sophie about it, she agreed it's a good idea.

Alex asked about the overlapping in internships with LOs.

Uraska said she personally doesn't know mentioned that Yasemin might know more but also said EP commission should handle the job if it's more orientated to internships or exchange possibilities.

Jenny asked if FAO has arranged a payment for IFSA students.

Urška said she doesn't know and acknowledged the importance of maintaining communication between LO's and EP.

Jenny asked about Peru National Park, to which there have been no updates.

Yagmur added that they are searching for Spanish speakers.

Urška commented that maybe they didn't reply because the emails are in English.

Jenny enquired how people can ask for help from LCs and reported from exchange student or internship participants.

Urška said that she will do it in the future.

Eva asked about the types of agreements wanted from the potential partners.

Urška said that she doesn't know the exact details about potential exchange partners, but commented on it essentially being about the terms, accommodation, etc, with an emphasis on a contract between university and partners with IFSA.

Alex commented on using the already existing communication channels between EP, Councils, RRs, and LCs to optimise efforts.

Eva suggested a Skype meeting between EP and LO's (Urška agreed).

Torben reminded everyone about the session scheduled for commissions later in the week.

Bernardo gave Southern Europe Region Presentation.

Bernardo talked about the goals he and Jelena set at IFSS, the work they have done and problems they have experienced. Bernardo commented on using the website and forum, and mentioned improvements for his region which included time availability.

Alex congratulated Bernardo on his work.

Florent said that he has done a great job and said there is no need to apologise.

Mikaela said that he has done a great job, and asked how the RR work is divided between Bernardo and Jelena.

Bernardo said Jelena looked after the Web, Forum and also the Balkan Area. He commented that given her current PhD commitments, they will devise better work distribution plans for the coming months.

Mikaela asked which of the RR's contacts the LCs.

Bernardo said both of them do, but before they send information they talk about it with each other first.

Jenny commented on improved future communication with a better mailing list.

Bernardo said it will be improved and agreed that efficient distribution of information is very important.

Florent asked Bernardo for his opinion about have two RR's for the one region.

Bernardo said it is okay and stressed the importance of each RR knowing each other, he recognized where some errors could occur and how better communication would help. Bernardo also commented that they might divide the region, since he would like to work in Western Europe but it has to be discussed with Jelena later.

Alex said she has some contact lists and offered to share them with Bernardo after the session.

Mikaela commented on the importance of updated contact lists and suggested sending them to LC's by snail mail.

Dan said the yahoo groups are inactive, and reasoned this could be why Jenny didn't receive any news.

Alex commented about the Yahoo groups and confusion about inactive groups from changeover. She suggested moving information to the forum and starting fresh after the next IFSS.

Eva asked which mailing list Bernardo used.

Bernardo said he used a list of contacts he has collected, not the yahoo groups or IFSA.net.

Mikaela asked Alex if the Southern Europe yahoo group is the most active.

Alex said maybe, she has not closed the inactive yahoo groups yet because they still contain files that need to be moved or stored.

Yagmur said there are some students from Portugal and Spain.

Dan said that he has given his email to these students and is waiting their reply.

Uraska said it might be better to give the contacts to Bernardo due to language barriers.

Mikaela represented Frauke Thorade for the web commission presentation.

Mikaela introduced the members of the commission from Frauke's presentation. She mentioned the goals set by the commission at IFSS, the work they have done their strengths, weaknesses and highlighted some points for discussion.

Alex asked Mikaela if she has been involved in any of the web commission meetings.

Mikaela said she has enquired with Frauke, offering assistance, and said that maybe no help is needed because everything is working.

Alex commented on the Sylvain's web tool knowledge and asked if anyone knew how long Sylvain was willing to be involved with commission.

Mikaela said she will try to increase her contact with the web commission.

Torben commented on problems that the forum is having in allowing people to join, such as Bernardo, but also mentioned that this problem has since been solved.

Florent commented on general communication problems and suggested that council could improve communication with Frauke.

Mikaela said she is going to encourage Frauke for improved communication.

Alex said there are two reported missing, Kevin from Oceania and Isabella from Latin America.

Amalia asked if there are any solutions to this problem.

Alex said maybe contact through face book, mobile, maybe via Kevin's girlfriend (but does not recommend it) could be possible.

Eva represented Anne for the North America region Presentation.

Eva presented the news, activities, future projects (winter semester) and future long term projects of the North American region.

Alex asked what month's spring and autumn are in North America.

Eva said spring is April-May and autumn is September-November.

Alex asked about the success of communication within the region outside of Canada.

Eva mentioned this is something she will aim to work on as councilor for this region.

Mikaela represented Tolulope for the Northern Africa region Presentation.

Mikaela commented that she hasn't been in much contact with Tolulope but stressed concern for the lack of active involvement of this region.

Jenny said she will contact Tolulope about making contact with Northern African LCs.

Florent said that he met a guy from Morocco University and will try to follow up this contact.

Mikaela mentioned Tolulope is now studying in America and suggested because of this he may not be as active as last year.

Florent represented Isabella for the Latin America region Presentation.

Florent mentioned that he met Tita Isabella Perdomo at WFC. He said she is now studying in Brazil and that Latin America is an active region. Florent mentioned the main problem in the Latin American region is the lack of IFSA knowledge. He stressed that more effort for involving this region in IFSA needed. Florent also commented on tension in the region between IFSA and ALECIF.

Florent mentioned this brings up a lot of fundamental IFSA issues that will be discussed in other sessions.

Amalia represented George for the South Africa region Presentation.

Amalia mentioned the goals George formulated at IFSS as RR. She discussed the work completed in the region, problems they have encountered and highlighted items on their to do list. Amalia praised George for the work he is doing, particularly in chasing up fees by LCs and updating each of the LCs

contacts and membership status. She mentioned how poor internet connection could be creating a few problems for him.

Jenny asked if all new LC members have been followed up, as she has seen a post on the forum from a Tanzanian University about joining IFSA and wondered about LC Canares from Zambia.

Amalia said George has tried to contact them via the University and a personal contact and is yet to hear back from them.

Amalia represented Wie for the Asia region Presentation.

Amalia outlined the goals set by Wie at IFSS, work done in the region, problems they have encountered and tasks on their to do list.

Amalia commented on the productive activity of the Asian region, and also mentioned some problematic communication areas they are having. She said she has joined in for an Asian regional Skype meeting where everybody talked at the same time, commenting on the lack of coordination and direction that could come from other IFSA officials. She said the communication between councils, RR and LCs should be improved.

Jenny asked who had been invited to the Skype meeting.

Amalia said that everyone could participate.

Alex enquired about the level of communication between council and RR.

Amalia said communication was sometimes good and sometimes not very good, and suggested that this could come down to a lack of information.

Mikaela asked who invited whom to the Skype meeting.

Amalia replied Wie invited everyone, and mentioned how this it is problematic because it is often crowded in the Skype meetings. She said they are working with a supporting group that avoids an overload of work on individual people.

Dan gave Treasury and Budget Presentation.

Dan mentioned the goals he set as Treasurer at IFSS, the work he has done since then and his to do list. He covered the work he has done for refunding officials and gave a short presentation about IFSA's budget and covered IFSA's incomes and expenses.

Jenny enquired about the allocated expense amount in the budget.

Dan said money will be given for the meetings that are in the budget. If EU grant is successful, some changes will be allowed, he said.

Mikaela suggested a file should be made that outlines how the declaration works.

Jenny asked if an LC activity can receive money from the EU grant.

Dan said the EU will not cover that.

Eva enquired about refunding for officials.

Dan said officials will be refunded about 100 Euros and IFSA 60 Euros.

Bernardo asked about the deadline of the declaration form.

Dan said in January.

Jenny asked which events could be and are financially sponsored by IFSA and which are not.

Florent suggested making a guideline about it.

Eva suggested creating a mid-year financial report.

Dan explained the budget in more detail.

Florent mentioned there are possibilities to change the budget, for example we did this with UNFCCC, but it was not covered by the EU grant.

Jenny asked if important meetings could be prioritized for budget funding.

Dan said this cannot be guaranteed for every meeting.

Florent mentioned some rules about prioritizing meetings.

Yagmur said a similar situation as Jenny; she was unaware of what can be covered in the budget and asked about possibility for IFSA merchandise such as jackets and scarves.

Eva said there will be a fundraising session to discuss this further.

Florent gave Forestry Education Presentation.

Florent introduced the idea of a Forestry education (FE) commission. He said this commission would cover two major aspects of forestry education. This commission has been discussed in the past and for some unknown reason was forgotten during IFSS 2009, Florent said.

Mikko said it was not mentioned during IFSS because no one proposed it and could be proposed at the next IFSS.

Florent discussed the need to prioritise FE at universities, for students and civil society, and then a commission could be developed. Florent talked some of the activities FE commission could focus on, including the Global Action Plan on Forestry Education that has also been presented all over the world by IFSA to civil societies, etc and has gained positive feedback. He mentioned the opportunity IFSA has in being more involved with REDD, like other NGOs.

Eva mentioned the important role of students, also emphasized that we mustn't broaden it too much.

Jenny agreed on the importance of this commission and said it should start from a small scale.

Urška asked which context Sylvain made this survey on.

Florent said the result has been distributed. He said we now have a raw material collected from students all over the world that must be analyzed and a lot of universities and partners are waiting for the results of this project.

Torben seconded Jenny's comment about starting from a small scale.

Eva said it's easy to make a survey but it's hard to analyze it. She said we should stick to what we started, and as a student organization we have the ability to speak out but do so carefully.

Torben reiterated the need to emphasize IFSA as a non-political organization.

Florent said "non-political organization" should be clarified, and mentioned IFSA's role in providing forestry student's point of view on Forestry Education to civil society.

Jenny said there is a reason why company and people start to do it. She questioned that universities and partners are looking at the result. She also added that people are interested more about what we think about it or what is our opinion on forestry education.

Florent agreed that surveys should be done professionally and mentioned how Sylvain has also used the survey as research for his bachelors or master study.

Mikaela mentioned the difficulties in getting people to complete surveys.

Eva commented on the difficulties of representing one voice for forestry students from all over the world, and said this is why it should be done carefully.

Florent agreed and said the analysis should take time to do professionally and should get accredited from university.

Jenny commented on the disadvantage of a position paper like GAPFE that summarises IFSA into one opinion.

Eva said we need to revise the role of the FE commission.

Alex supported FE commission proposal to create an avenue for students to present position papers.

Urska said it would depend upon the students in the commission. She said it will take time and asked what the goals of the commission are.

Florent said FE commission could be a chance for IFSA to work at a higher level than it presently is and would divide work amongst commissioners, it could be supervised by experienced students.

Eva agreed.

Alex commented on the social networking opportunities of such a commission in collaboration with RRS.

Urska supported it, but commented it could be achieved by the forum and greater utilization of already existing communication channels.

Florent agreed but reiterated the leadership that could come from such a commission.

Hanno asked for the concrete outcome from the surveys.

Florent said no concrete results were available yet.

Eva enquired about Sylvain's purpose was when he created the survey.

Florent is not aware of all the details surrounding the initial survey. He reiterated that it would be the task of the commissions to create a structure for the commission.

Eva said this could be summarized on Monday.

Florent commented that the FE idea has been passed onto each President for a number of years that should not become the responsibility of IFSA7, rather the work of a designated commission.

Urška said FE commission proposal should be narrowed so we know what we want and how to start it.

Florent said there is a session on Monday to talk about the next steps for the commission.

Alex reiterated Urška's comment on firstly finding exactly what FE commission is.

Torben said it could be started unofficially and see what actions they choose to do.

Urška proposed everyone thought about probably work of the FE commission for Monday's session.

Mikaela suggested making a platform with definitions of the tasks and main goals of the commission is before a team is built up.

Jenny said we should have people involved in the project that will follow it up.

Florent asked everyone to think about why we should have a FE commission for Monday's discussion.

Session 3:

Topic: IFSA Meetings + Forestry Education Commission Introduction + Climate Change Competition + IFSA Song Competition

Duration: start: 15:03, break: 17:11-17:42, end: 18:56

Minutes taken by: Mikaela Berglund

Alex gave IFSA Meetings Presentation about statutory meetings.

Alex introduced the schedule for the session. She gave a brief summary about the statutory meetings, including IFSS 2010 in Republic of Korea. Alex outlined the busy proposed schedule and the contact IFSA 7 have had with the OC and RR. She said IFSA 7 has given them feedback for the work they have done, but emphasised IFSA 7's concern for lack of GA time in the schedule. Alex also mentioned the excess number of participants (200) the OC has proposed and outlined some of the financial strains they are facing.

Mikko commented on the urgency in changing the schedule and agreed more time should be given for GA's.

Alex said the GA's should have a higher priority.

Alex outlined the budget for IFSS, and explained the key issue with the large number of proposed participants especially when they are having difficulty securing sponsors. Alex had spoken with some other IFSS OC's which said it took quite a while to get sponsors.

Yagmur commented that hopefully the currency is higher than Euro (it was not specified).

Alex asked how much priority GA's should have in the schedule.

Jenny understood from her first IFSS that GA's were obligatory but she saw that not everybody was attending all of the time.

Eva confirmed that GA's are obligatory but some people don't care and leave anyway. Eva also commented that GA's can not be placed all at the beginning or the end as people need time to think about positions they might want to apply for and there are requirements for the vetting.

Mikko confirmed there is a certain vetting time set in the statutes.

Florent said at IFSS more time should be spent IFSA itself like workshops and time for change over. He said that an inefficient change over will give problems for the follow year of officials, people can improve their work with a better change over, more time should be given than last year.

Eva commented that there wasn't as much time for workshops in Bulgaria or South Africa.

Mikko added that two days of the schedule were canceled in Bulgaria, thus no workshops.

Alex asked how we can approach the OC about the schedule, should IFSA7 be more forceful?

Florent asked council how much flexibility we have for date changes of the GA's.

Eva said the 1st and 5th GA are fixed, the 2nd, 3rd and 4th can be changed.

Florent asked if the GA's should be discussed or the time needed for IFSA activities at IFSS.

Alex highlighted cool excursions in the schedule that impede on IFSA time, she asked if we should ask them to limit the number of excursions?

Florent felt the schedule is too crowded.

Mikaela asked if the OC know how big the biggest IFSS has been and if not maybe we should tell them so they know what to expect.

Eva said it could be cut down to 150 people although more people could attend IUFRO meeting.

Alex said the OC has contacted IUFRO personally, not through LO Michael Rivoire which should be addressed.

Torben said the schedule is very unrealistic, said they should add some time for breaks.

Florent said he has only been to one IFSS but he has the feeling they are trying to top each other each year.

Eva commented that maybe it is a rough schedule and breaks have not been included yet.

Alex said she got the impression some of the events might in the schedule as sponsor commitments.

Bernardo observed there are a lot of power point time slots allocated. He suggested this could be shortened and held at the same time to offer people a choice of presentations they can attend.

Eva equired about the LC time allocation.

Urška said LC's may have divided this time into appropriate themes.

Amalia agreed with Bernardo.

Florent said we are not the OC and the discussion we are having now they probably had a year ago. He said we should stick to advising them and only be constructive about the scheduled IFSA time.

Bernardo offered that everyone should be given the choice to give a presentation.

Alex asked how we should approach the OC as she has previously given commented about longer GA times and it hasn't changed much of the eventual schedule.

Florent commented that it is in some ways early and in some ways late in advising them. He said this is a crucial time and we have to be careful about how we address them, for future OC's, IFSA activity should be a main priority when considering to host IFSS.

Alex concluded that she will email the OC asking for strict timelines and if possible more time or more flexibility.

Florent said we should be strong and make a rule or a guideline that should be well known.

Eva suggested sending parts of the statues underlined.

Torben suggested arranging a Skype meeting with the OC.

Hanno suggested stating our frustration whilst expressing our needs and wishes in an email to the OC that uses non-violent methods. He commented that maybe they are not so clear about how important the GA's are.

Florent seconded and said that we could think what more to say to them, the costs for trips are exponentially growing with more participants and we should suggest them to cut down on it. He also likes Torbens idea about a Skype meeting and that we should have it pretty soon.

Amalia said that maybe two from IFSA7 should be on the Skype meeting as otherwise they could feel so pressured.

Alex asked if the time for change over should be officially or unofficially

Eva said that there is no time set aside for change over

Alex stopped the discussion and said that change over maybe wasn't as smooth as it could be although there were good things about it.

Eva said we could proposed to have the 5th GA earlier so we have more time for change over afterwards.

Urska said there is so little time for workshops and especially the Commissions workshops are important for the motivation.

Alex added that the climate change competition came from a workshop so they are good.

Jenny said that the job descriptions are good and to have a workshop makes the change over smoother.

Mikko said that this year we didn't have that much time because of long bus trips.

Florent said that that is the thing we are trying to solve for following years he also seconds Jenny. He talked about guidelines for IFSS on how much time we should have a particular amount of time just for IFSA.

Alex said that Torben talked about a good game for change over, it includes getting tied to each other with a piece of rope so you really have to communicate.

Florent said that if we have the time we can always fill it with something, there is always work to do.

Alex summarized with stating that we should compose an email and have a Skype meeting and that we should have non violent messages to say that this is the response from the interim. Outline this in an email and then have a Skype meeting, we want flexibility, less participants and more time. We have to try to work heavily with them over the next weeks.

Alex gave IFSA Meetings Presentation about regional meetings.

Alex read from the statues about the regional meetings. Alex said that she want to talk about IFSA's involvement in these meetings, workshops and discussions. If time is limited on IFSS maybe we could have more time on regional meetings. Maybe we could have a template for the regional meetings that they could fill in so we know what they got out of the meeting.

Florent said that LARM was missing in the Power point.

Alex said we could go through the meetings and see if questions come up.

Dan explained that SERM is held in Slovenia next year, they will have workshops and time to develop IFSA in the region. They really tried to make this more of a statutory meeting to develop the region not only sightseeing. He hopes that in a few months they may get some money and then they will have 50 participants. The budget now is 14000 Euro.

Alex asked if they travel around a lot.

Dan explained that it is such a small country but they will sleep in different places each night, they will see diversity.

Alex asked about reporting in earlier meetings.

Dan said that he has never done it, but sometimes the president of the OC has done it.

Mikko said that council make the report for regional meetings in the IFSA7 newsletter.

Florent said that maybe we should have certificates for the OC's, if we give more job with reporting they won't apply to do it, it becomes too much work. But in his opinion there should be some reporting made, that it should be statutory.

Torben added that reporting isn't such a workload and if they have done the meeting it they should be happy to report about their work.

Urska added that it could help the next OC.

Alex said that maybe we could have guideline for writing the reported and maybe we could give examples of previous reported.

Amalia asked who will do the guideline.

Alex said that maybe she could do it but she is not sure she wanted to.

Florent said maybe we could do it at IFSS, we should also maybe have guidelines for all meetings, what rules there is for organising a meeting, how much time we need.

Eva said we could write the report guidelines tonight. The meeting guidelines she said will be harder as if there are no officials on the meeting we can not demand that they have workshops for example.

Torben said that maybe tonight is the wrong time as we need to take a pause.

Alex said that time we could discuss later, it is better to decide for someone to do it.

Eva offered and Yagmur, Urska and Alex will help.

Amalia said that meeting guidelines should be done by council as we could take help from the statues.

Florent said that we should find the balance between rules and guidelines. Maybe an advice guideline is better and then some things that have to be in there.

Alex commented about the guidelines,.

Urška commented that maybe we don't have to take it to the extremes, maybe just make a frame for how the meeting should look like.

Florent seconds and said that maybe we should do the guideline report on interim.

Bernardo asked who does the reported.

Alex said that it is the OC.

Florent said that he would like to help with the meeting guidelines.

Mikaela took responsibility for it and Florent and Jenny will help out.

Amalia reported about ARM - they want to have more active LC's and they are also inviting people from outside of IFSA and it is very educative. They have problems with few officials attending it so far only Yasemin and Wie.

Yagmur said that it's not sure that Yasemin can go.

Ale asked how many LC's there are in Asia.

Amalia said there are 8 LC's and 2 associate members.

Florent said he attended one regional meeting last year and said his impression is that it was a smaller, shorter IFSS without GA's.

Dan said in his opinion they are not the same, less presentations about IFSA, you don't have as much motivation towards IFSA.

Florent said we should try to find out what people wish from the Regional meetings, do they want to travel around or do they want to work more toward the region. What do non official participants want from the meeting.

Eva said that the meeting are not like IFSS, it is more about the country and that is why she doesn't want us to have too much guidelines. She said it's more of a forest learning exchange.

Dan said in the Slovenian SERM there will be 85 % forestry and the rest will have a deeper meaning. Solve problems in the region as in IFSS we solve bigger problems.

Amalia said that for the ARM the schedule they have are mostly prepared, they have the link to the website on IFSA.net.

Alex said that maybe we could check with Dan and SERM how they have fit the time for IFSA.

Urška said that we have to remember that we also have unofficial meetings and that the official ones should be more serious and IFSA related.

Alex added that it's not like we should be the "fun police".

Urška said that it would just be good to find a balance between work and fun.

Alex asked Eva to talk about NERM and NEIS.

Eva said that there is no host for NERM but the NEIS will be in Sweden 2010.

Jenny asked what the difference is.

Eva explained that NEIS is smaller and for the old North European region. She talked about if we should have only one meeting but that may not be our decision. She also talked about how we have a host for NERM 2011 but we don't know if we can confirm because it's not according to the statutes to confirm it this early.

Florent asked if there's a catastrophe if there is no regional meeting.

Eva explained that we thought there would be a regional meeting in Wales but they cancelled so we could probably have found a new organiser if we had more time.

Mikko said that maybe since there are so few participants maybe it is illogical to have two meetings.

Urška said the guidelines could be references.

Eva said that she has nothing against joining NEIS and NERM but it is not up to us to decide, we should also have the discussion with Tero as he is the RR for NE.

Florent spoke about LARM, he said it was held in Peru last year and it was not very good. The participants were disappointed. This year it might be in Ecuador but we are not sure.

Jenny asked if the IFSA people who are studying in Latin America have any contact with other IFSA people from the Latin American region.

Alex asked if Florent knows what went wrong with the last meeting.

Florent is not really sure but the organising wasn't really good and uncoordinated.

Alex asked if anybody attended NARM last year.

Mikko said he tried to go there last year but it was impossible because the schedule was changed three times.

Florent said that he spoke with Tolulope and it doesn't look like there will be one this year because he can't find anyone to push for it and also there is not enough money.

Alex said that maybe because Tolulope is not there it is not that active and asked if IFSA in Northern Africa will continue after Tolulope has left the organisation.

Florent said that we need to find solutions for regions that are not so active, it could be helped from the development fund to get IFSA as a global organisation to be more global.

Eva said that the reason for people not participating from North Africa is that it's often the Visa it comes down to.

Yagmur said that it is hard for us to help them with VISA.

Dan received some emails from North Africa for SERM but they wanted the OC to cover the costs.

Florent said that he spoke to IUFRO persons who handles visas for the organisation and that there are ways to assist people with VISA.

Jenny commented on that they should really put some effort in it themselves as a response on Dan's comment.

Florent said that in Africa if you apply for meetings they usually already have some money. We should try to find ways to support people who don't have enough money to come.

Alex said that the reasons for the fundraising is to support people with lesser assets.

Alex gave IFSA Meetings Presentation about unofficial meetings.

Alex has sent an email to encourage LC's to have unofficial meetings. She showed a folder of meetings that have been. That could be a way to promote it to the LC's.

Jenny said that her LC had the idea to have two unofficial meetings next year maybe just for German LC's to come together. Maybe with workshops to motivate LC's and talked about how to work.

Alex asked who should be responsible for promoting the unofficial and official ones.

Eva said that the RR's should promote the unofficial ones.

Alex said that an unofficial meeting should be fantastic and said that in Australia they have meetings but not IFSA ones and it could be a way to reach out.

Florent said that he likes the idea of having meetings with no regulations, just any idea is possible and we should support it.

Bernardo said in September they will have an unofficial meeting in Italy and that maybe some officials could come.

Jenny asked if it is only for Italy then only Italy officials can come and understand the language.

Bernardo said that it will be in a German speaking part of Italy.

Yagmur said that her LC wanted to have an exchange with the Greece LC just to travel and see how things looks and works on the other LC. She said this goes both ways.

Alex asked if the exchanges should be IFSA ones.

Yagmur said it's more of a partnership.

Dan said that they will go to Italy and visit a "not yet IFSA LC" and maybe that is a good way to motivate them.

Alex said that with unofficial meetings it's not as vital with reported but it could be good way to pass the knowledge on.

Jenny said that there was a group of Indonesia LC's that wanted to go to Germany and contacted her LC but it was cancelled.

Martin said that they will come to Freiburg LC for two days.

Florent said that the statutory meetings like the regional meetings we support financially and that since we do that we should get something back.

Dan said that if we get the EU-grant we have to tell them that they will get money to organise it.

Alex summed up by saying she said there has been a good discussions and how the official roles are clarified. During the week we could come up with guidelines what meetings should include and also guidelines for reported. This we should follow up on. About the unofficial meetings we talked about how much that is happening and that IFSA is active also on LC-level.

Alex initiated Open door Day Presentation.

Florent explained that Open Door day was initiated last year by the IFSA7. The aim was to provide information to people who can't attend the IFSS or people who want to take on a bigger role in IFSA. It was not so successful last year, because basically not that many interested people joined. The good part was that almost all officials were online. He asked if it is something we should try again and he said the reason for the lack of success was the advertisement. He means that interested people who look at these emails are the ones who are already a big part of IFSA.

Mikko said that many had holidays and that it would probably be better to have it in spring.

Jenny said that this was during the time when she got interested in IFSA but she understood the advertisement as something for people who wanted to become officials. She said it's a good thing but we should be clearer with the advertisement.

Florent said that last year it was more for people who wanted to become officials but we could do as we want.

Alex said the other reason could be because its not the best environment and maybe we should approach in a different way.

Yagmur commented on Mikkos comment and said that she was on the mailing list, but maybe we could have it two times during the year.

Eva said it doesn't matter when it is because everybody will not be able to attend anyway.

Mikko means that people get their email to the student email and they don't check it in the summer.

Amalia said that we should advertise it earlier, the key is the advertisement.

Florent said that two times would not be possible as it took so much time. He also said that many seem to have read the emails but it doesn't sound like it attracted people.

Hanno asked if we are clear about which kind of advertisement we send out. We should try to be more personal, like if one person invites three other persons.

Mikko said also to make it more local, like the LC could have an open door day to encourage more people.

Alex said we should maybe promote it as do you want to know more about it not do you want to become an official.

Hanno asked – what do you want from the people who join the open door day?

Torben said that it is something we offer them.

Mikko second and said that it is to raise awareness of IFSA.

Florent asked what Hanno really means.

Hanno said that we should maybe use blogs or something like that to promote it.

Jenny said it also helps the officials to know what students are interested in.

Urška said that people who attend the day are probably people who will become official so we invest in the future by giving them good information.

Florent asked if it is really a suitable structure to do it through Skype.

Jenny said that Skype is also a good way but it is a bit scary to approach the “big people” of IFSA. Maybe if we approach the members in a way that said “we are all students” then more people will get interested in joining the events

Mikko said that local level could also help.

Eva said that we can't see success if we only try it one time.

Florent summed up with saying we should find a better time for it and make better advertisement for it. We should look positively at it.

Jenny gave Climate Change Competition Presentation.

Jenny asked who heard of it. Almost everybody had heard of it. She spoke about the history of the competition and the methods they used to advertise. WINNER – LC Freising made a woodycar as many Freising students go by car and it would be easier if people could go together. At the car you can put up a note when and where you are going. No emails at all for information and not that many applications, Jenny said she was quite disappointed. Jenny wanted to discuss the reasons for people not applying for the competition.

Florent understood her frustration and said one of the reasons was that two months is too short a time. He explained that in his LC they have meetings every week but not everybody are there every time and two months are short. He said also that maybe the advertisement should be bigger or maybe start the competition at IFSS.

Mikaela said that maybe the autumn is the wrong time to have it as people have so much other things to do.

Hanno asked if it is only for IFSA people and maybe we could open it up for other people.

Florent said that we restricted it to LC members because we wanted them to be active.

Alex said that as a small number of motivated people initiated it.

Bernardo said that it would be more motivating to offer annual IFSA fee as a prize.

Jenny said that they thought about it but as the fees are the only own income for IFSA and also the fee is different for different countries. It is hard to make a good award that is globally fair.

Alex said that as this is the first competition it is always hard and it is just unfortunate that Jenny felt bad for it.

Florent said that if we organise it before IFSS so all is set and then advertise it at IFSS and maybe let it run for the whole year so the winner is announced at IFSS.

Yagmur asked how many Skype meetings they had and said that it is maybe because of the organising group.

Jenny said that she was almost the only one organising it. Metia had so much to do and also IFSA7. So the biggest problem was that there were no group.

Florent said that maybe proposed it at IFSS would solve the problem.

Eva asked if we should do the same competition again or which competition he refers to.

Alex said that the reason we ran the competition is that IFSA wanted to address climate change and our impact on climate, raise the issue.

Florent said that it doesn't have to be the same competition, its just a way to motivate the LCs.

Jenny said that the time slot maybe was wrong but we wanted to finish it before the UNFCCC and she don't think we should do the same competition again but it is a good way to activate and motivate LC's.

Alex said that maybe we could brainstorm on how to activate LC's and how IFSA want to address climate change, as the competition arose from that workshop.

Amalia said that maybe we could start it unofficially and then announce to the members when it starts officially so that everything is already prepared.

Eva don't think the competition has to go through the GA's as it is not mentioned in the statues
Florent said not at the GA's but when we are all gathered.

Amalia said just to prepare it first and then proposed it.

Alex said that it is a great idea but aside from the competition we are trying to tackle a bigger thing like how IFSA tries to tackle the climate problem.

Torben said that when you start something officially you always have planning before.

Florent asked Amalia what she did mean.

Amalia said that it's about the preparation.

Eva said that we can't just do a competition for the sake of it.

Alex said that maybe we could use the forum to initiate topics and competitions .

Alex and Jenny gave IFSA Song Competition Presentation.

Alex explained at IFSA meetings there are often songs coming up and from that grew the idea that we could have an IFSA Song. There were many suggestions and ideas. In the minutes from the last GA it was given the tasked to Jenny, Alex and Noor to set up a competition for a song. The thought is that it would be open to all IFSA and would start in January and go on until the IFSS where we could choose a winner.

Eva said it's a fantastic idea to try to collect all the songs from past year but she doesn't think that we can have one that was chosen so many years ago as each meeting has had its own song. She instead said it would be fun to have a song book or a CD.

Alex said that will come from the song competition, we don't have to choose a winner for eternity but maybe only for 2010.

Jenny also said as it is in the minutes they should really try to implement it.

Alex also said that with a competition it will give people a drive to look for the old songs.

Florent also said that to have an IFSA song forever maybe isn't the best thing but yearly would be good and now is the perfect time as the last competition went badly.

Urska asked what the point with a competition is as a song always comes up at IFSS – a yearly song.

Eva said we should do it as it is in the minutes but she also agree with Urska that songs are coming up anyway.

Jenny said that the thing she liked about it was that with the song people will become active, the competition has another meaning than just to find a song.

Torben said that we could have songs for 2009,10,11 and then compile the old songs and that would be it.

Alex said that as it is in the minutes we should go through with it.

Torben said that if you really want to do the competition we could do a "best of" song.

Florent said that he likes the idea and that people come together, he seconds Torben.

Jenny said that it would be good to do a book to compile it all, it would be nice to keep.

Alex summed up that the competition is going to be done for the sake of remembering all the old songs it would not be a permanent IFSA song.

Session 4:

Topic: Official's Reported + LO Reported + FAO Presentation + IUFRO Presentations

Duration: start: 09:12, break: 11:07-11:20, end: 12:48

Minutes taken by: Alex Slattery

Dan presented the session.

Dan welcomed new people and explained finger rules, he introduced the day's schedule, and explained each upcoming activity.

Tero gave Northern Europe Region Presentation.

Tero attended NEIS following IFSS 2009. He introduced his region via email and on the forum. First plan was to update the contact list, has now updated 12 of the 22 LC's contacts. Has experienced a slow response and lack of reply from LC. Tried with Eva. Tero commented on the problem of contact people that are not up-to-date. Tero has shared information with LC's; including forwarded emails. Has tried to plan upcoming NERM with Eva but is facing a few problems. Tero commented on a possible LC, Alnarp, wanting to join region. Tero has recruited a few Russian Universities to the region.

Mikaela asked if there are any problems RR has had.

Tero confirmed, and wondered if his emails to LC's are being received.

Mikko asked what errors are there in sending emails.

Tero commented on the current contact list, suggested it be updated.

Tero also said there is a problem with NERM.

Eva asked if Czech [Republic] has been contacted

Tero said he has contacted them, with no reply.

Tero said Wales had planned to arrange NERM in 2010, but when contacting them, they are unaware and called it off. Tero asked Tharandt to host, but with out enough preparation time, cancelled. Tero also mentioned that Tharandt seeks to host NERM in 2011.

Eva asked about Holland possibly hosting, but concluded there isn't much motivation to host, too little preparation time.

Tero agreed, there is lack of motivation with LC's to make such a big event. Conclusion there is no host for 2010.

Jenny said from yesterday's discussion, NERM and NEIS could be combined.

Tero said this could get more people and countries involved.

Mikaela said it could be called NEIS/NERM, people don't know what the names mean, so its possible to combine.

Mikaela said they are open for discussion and combination.

Florent asked if some people are really keen on one or the other name; are people concerned with the different events.

Tero said it doesn't have to be different, no big deal. Though he also commented it is better to have more than only one meeting.

Mikaela asked if it is a wish to make NEIS into NERM, NEIS is scheduled for 2010.

Eva said it could be combined with the forestor competition, which is held in Czech next year.

Dan asked for any more questioned.

Mikko asked to see the NEIS report.

Andrea represented Bell for Publications and Promotions (PnP) Commission Presentation.

Andrea commented on Bell's role as Head of Commission, she mentioned his control. She acknowledged that IFSA News is not of high quality at the moment. Andrea said Bell is trying his hardest. Andrea said that the layout of PnP publications are designed by two Taiwanese people, it is very new. Andrea said it is up to Official's decision if it can not be published. Bell would like to do an Overview of IFSA history, Andrea said. Andrea explained part of Bell's Progress Report, he would like to include some set steps. She mentioned that Bell is doing the design, he is working hard. Andrea would like to help with design but is not technically able. Andrea said Special Issue is a combination of the last 50 IFSA news; Bell had asked Torben to scan the last ones. Amalia asked about communication works amongst commissioners. Andrea said Skype meetings are organised by Bell. Andrea asked how commissioner ideas could be utilised, but Bell distributes the workload.

Florent asked if it was hard to convince him of ideas.

Andrea said she designed the new logo but it was late and not accepted.

Florent asked if new ideas are accepted and encouraged [by Bell].

Andrea said there are communication problems, but given more time to communicate there could be more acceptance [of new ideas].

Mikaela asked if Karpok was agreed upon by commission.

Andrea said no, Bell just put it in there. She said she is not able to use the program that Bell is using. Andrea commented on inactive officials.

Sofie said Alonso has technical assistance.

Andrea said she tried to open the program but couldn't.

Sofie offered technical advice.

Florent commented on the difficulty of using different computer programs and lack of technical advice being shared.

Jenny commented on the possibility of choice in a commission.

Andrea said there was discussion about ideas it but difficulties changing big decisions.

Eva commented on deadlines for PnP Commission.

Alex said she had been in contact with Bell and he is waiting for response from Interim.

Andrea commented on Publication layout.

Florent asked about change over procedure and other help.

Andrea said she doesn't know about change-over.

Amalia enquired about the number of IFSA News issues.

Andrea said it is better to make less of better quality (have planned 8 issues).

Florent asked about Bell's plan to contact LC's (as described in his goals).

Andrea said she unaware of this goal, but maybe it is in relation to the brochure.

Florent moved discussion to Commission Workshop scheduled later.

Sofie gave IFISO LO Presentation.

Sofie said she has introduced herself to IFISO group, subscribed to IFISO's yahoo group, has tried to attend meetings, like winter meeting which was two weeks ago and went to LSS with Dan. Has advertised LSS on IFSA mailing list for their next meeting.

Dan commented on LSS, he a member of the OC.

Sofie talked about Winter meeting, and commented that it is a meeting which includes students from different organisations.

Florent asked if ELSA attended.

Sofie asked about ELSA participation at UNFCCC.

Florent said talk about it later.

Sofie said IFISO can always host organisations like IFSA in Brussels

Sofie said fundraising was a big part of the meeting, working together to share ideas is possible through IFISO network with other organisations. Sofie talked about VISA problems, problem with Annisa last year, they were discussing about a black book of bad places to get VISA, IFISO work together. Sofie commented that next IFSA7 should attend training system, such as LSS to better benefit IFSA. HELP, a life without tobacco, health campaign, local and global level, Sofie will right email to IFSA's LCs. Talked with medical students, would be nice to have different meetings with different people, networking to grow up on meetings (UNFCCC students). Sofie said these meeting s are nice, lots of problems are shared and solved between the different organisations, they are a

great advocacy for IFISO. Another meeting will be in Spring, around March. Sofie is not sure if she can attend. LSS would be good for the open door day, encourage people there, become future leaders.

Florent asked how the meeting was.

Sofie said no excursions, but tour of city, hike in morning, mostly discussions.

Florent asked how many people attended.

Sofie said 20 people, 3 working days.

Jenny asked what the structure of IFISO is.

Sofie said nothing is official, not a lot of website things, the next meeting is organised at the current one.

Florent commented on the use of communication through yahoo groups.

Jenny asked if the structure is offered to organise a meeting.

Sofie said no. Everyone on the same level. She was wondering if it will work out.

Florent asked about VISAs, referring to conversation yesterday.

Sofie said she can talk about VISAs outside of the formal discussion.

Tero asked about a brainstorming session about IFSS in Finland.

Florent said discussion was made yesterday, can be made outside of formal discussion.

Alex said Tero can read the minutes.

Mikko gave EFI LO Presentation.

Mikko said his goals in this position are very simple, because there was a good change over with Helli. He said change over was at a conference, and commented that this was a good place for one.

Florent clarified what Koli Forum is.

Mikko said LC can get money from helping with EFI Regional Offices, that LCs are invited to join meetings.

Jenny asked about EFI structure.

Mikko explained the EFI board and project system, leaders.

Florent asked about student involvement with EFI, how to encourage.

Mikko explained the chain, student to LO to EFI and then the response goes back.

Florent asked about advertisement of memorandum of understanding.

Mikko agreed, said it is difficult timing, EFI does not make special efforts for IFSA, like everyone else.

Florent asked if Mikko visits headquarters, reference to long time of response.

Mikko said a few times, but they are not always there, have strict time schedules/availability.

Florent asked for more suggestions of this relationship.

Mikko said students could organise things for them, no other ideas here.

Sofie said new regional office in Nancy, want to do internship there. Are happy for students to attend, job opportunity in Nancy.

Mikko said this can be advertised.

Eva said Cecil President 1995-96 said EFI is keen on IFSA.

Florent said EFI need constant reminder.

Eva talked about opportunities.

Amalia represented Ika for CIFOR LO Presentation.

Amalia introduced the work Ika is doing.

Florent commented about Sofie and Ika's work together, especially MoU.

Sofie said yes, a lot of work, and was unsuccessful.

Florent read the response from CIFOR regarding the MoU as being unnecessary.

Jenny asked why the organisations were in reference to something in the region, maybe the MoU was misdirected.

Florent is also confused. Maybe Ika had commented too much on the regional level.

Sofie said it was ok on the smaller level, but above it may have been deemed unnecessary.

Jenny said MoU version should be reclassified, without international recognition.

Yagmur reread the international part, confirming with Jenny.

Amalia said more contact with CIFOR should be made, MoU developed in future, a must.

Eva questioned the importance of MoU.

Florent commented that for IFSA it is more important, maybe the denial was from lack of understanding.

Jenny clarified her understanding of MoU and the value of it.

Sofie agreed, our association has not been in contact for long enough yet, CIFOR don't want to be used.

Eva asked if other people have been contacted, clarifying that it is a relationship more than just two people.

Florent said he's tried to contact them also, unsuccessful.

Jenny asked about the length of time of this Liasion.

Amalia said since IFSS Indonesia.

Florent questioned IFSA's push for MoU.

Amalia said CIFOR offer internships, so there is student perspective.

Florent commented on LO as personal relationship between student and profession. Florent said he will talk more with Ika.

Dan represented Julius for CFA LO Presentation.

Dan introduced the work Julius is doing as CFA LO.

Florent is impressed by the presentation, commented on Julius' drive, it is very enthusiastic, sometimes too much which can cause problems. Talked about Julius' survey, which he released, to prepared for the CF conference, to improve participation of IFSA students he has given a prize. Three chosen student winner, small IFSA promotion. Florent poses thoughts from Officials about prizes.

Jenny clarified the inclusion of only Commonwealth countries, why should she use it.

Eva said participation is encouraged by countries other than just only Commonwealth ones.

Florent talked about the commented Julius asked from IFSA 7, feedback he asked for. Florent said he is under studied, questioned the knowledge base of participants. Florent asked for ideas of content for IFSA 7, is this the right way? Platform to involve consulting or alumni? Florent commented on the structure but not the content.

Eva said the right answers can't be provided, we're not experts, alumni might know more.

Sofie clarified if Survey was checked by IFSA 7, but the proceeding.

Alex said survey is by students not professionals, this is ok.

Florent what does IFSA provide? Only structure?

Sofie said its too late. Professional partners want input.

Florent has spoken with Sigfrid L and questioned the content of IFSA.

Alex said IFSA needs clear view of what to include, we shouldn't bow under everyones thoughts of what they want us.

Florent agreed on need to direct IFSA, also commented on maybe IFSA does not involve all of higher education students .

Jenny commented on diversity of students and interests with content, professional experience is not needed.

Hanno found this as a special moment, where IFSA is finding out about IFSA's identity; why should we stop.

Florent agreed, but when should we discuss it in reference to strategy.

Sofie asked about schedule and IFSA topic.

Eva said identity of IFSA will be developed in LC discussion tomorrow morning.

Florent said this afternoon there is a session by Hanno will might also touch on identity of IFSA, and introduced Hanno. Florent said its being discussed throughout sessions.

Alex commented about communication and identity in continual change of IFSA Officials.

Hanno commented on the longevity of the structure of IFSA with the continual change over of Officials.

Florent commented on these discussions.

Alex agreed that structure is suited, change is suited to students.

Mikko commented on change-over, job description.

Sofie commented that change-over is difficult but accomodation is given.

Hanno clarified his change over question, its longevity.

Jenny commented on positive point of new motivation, improvements, adaptive.

Jenny gave FAO LO Presentation.

Jenny explained that at WFC we established points of collaboration between IFSA and FAO. Possible fields of collaboration include internships, participation at meetings and events, IFSA News, Unasyuva, Language Commission and Bachelor Project. A need for a contract between forestry department and IFSA students for the interships; IFSA students are well received. FAO are keen to sponsor local students in attending FAO events. They are very keen to support IFSA with technical support. Collaboration between IFSA News and Unasyuva, both are not being sold therefore have special circumstances. LC's can receive Unasyuva regularly, Jenny said. She also commented that Language Commission could be used to proof-read forestry articles for them, utilising forestry insight. On her to do list, Jenny said structured partnership with FAO, draft a MoU, could be created. Contact LC's and RR for regional projects and events. Find internships at FAO headquarters and regional officers. Problem about how to start in position, fear of how to approach the position.

Florent commented on an amazing job Jenny has done. Florent clarified that FAO is loaded, not voluntary. There is a lot of work initiated in this Liasion, Florent asked how this can be sustained in change-over.

Jenny has considered it and recognised that the workload is shared, a lot of it has been iniated by her, but continued by others. The collaboration uses lots of IFSA networks already in place.

Bernardo commented on her great job and the importance of FAO LO. He asked if the Unasyva magazine for LC's is free. Can help because he is living close.

Jenny said its free and reiterates that the collaboration uses IFSA networks.

Florent commented on the resource that FAO is.

Sofie confirmed the student involvement of motivated students, will non-motivated students abuse this Liaison? And wanted to clarify the definition of an IFSA student.

Jenny said they pick out the good IFSA ones. The EP and FAO LO would recommend to FAO for the internship.

Eva commented on the subjectivity of this recommendation.

Andrea clarified the section of FAO involved and who gets publications.

Jenny said Forestry and LC's, not students.

Andrea asked the audience of the magazine.

Jenny said FAO sets them up for anyone, they are more keen to send it to groups that last with updated contacts rather than the individual.

Florent commented on the definition of IFSA students, and what makes them special, if we have to define it.

Jenny commented on negative results, but also the possibility for positive ones.

Eva said it would be good to make it work, the internships, but its not up to IFSA to review candidates, its up to CVs. Can it be closed only to IFSA students? It would be part of the MoU, so it would be only IFSA.

Sofie said LC would have to certify that the student is part of the LC. And checking of their motivation by asking LC president.

Jenny clarified that it would not be up to IFSA to decide.

Alex said its up to them as well, and for them to check their involvement with IFSA.

Jenny said the main guy might be retiring soon so we need to establish something. Also asked for help for writing of MoU.

Michael gave IUFRO LO Presentation.

Michael discussed the tasks he has done, which included attending IUFRO Board Meeting, Congress Scientific Committee, forwarding IUFRO Newsletters, contacts with IUFRO members. IUFRO World Congress is the next big event, held following IFSS in Seoul. The Session on Forestry Education will be a big one. Three students got interinships, two of them from IFSA. A delegation of students will be really good, to make it a united delegation. Contact IFSA students to be speakers, also a finnish logging company, GAPFE, Survey presented by Shinjini (Indian, motivated student) and structure of IFSA in 3D cardboard during IFSS. Three self-made submissions that are non-IFSA. Which is very important also.

Florent commented about the prospect of an IFSA booth stand, he is hopeful.

Michael commented on IFSS OC contacting IUFRO asking for free registration fee. This has caused some problems. Will talk about in discussion. Michael has thought that IFSA team t-shirts would be a good idea. They had asked for a session on forestry jobs, a missed opportunity that is not as important.

Florent supports Michael's work and effort, commending his effort for coordinated delegation at IUFRO World Congress and also to continue working with other LO's.

Michael commented that this would be his last year, plans to find his successor in the IUFRO delegation, a motivated person.

Sofie asked what is UPM.

Michael said they promote.

Mikko said they are for normal people.

Sofie asked if they are a good company, due to logging base.

Mikko supports them.

Jenny commented that GAPFE should not be presented at IUFRO World Congress like it was at WFC. She questioned the individual motivation of people.

Michael said it must be followed up, we have said that.

Florent commented on the GAPFE, supported Jenny, does not want to present it as it is, but an improved presentation.

Michael agreed.

Eva reiterated that at WFC there weren't promises for the same one, but confirmed with Michael that it can't just be stopped.

Michael suggested that the GAPFE can be presented as an interview about why it can be improved, several different people from different countries.

Jenny commented that the abstract should be worked on, and can not work out who is going to be doing the workload of the amended GAPFE.

Eva got very excited about the interview idea proposed by Michael, it could solve problems about GAPFE.

Florent liked the idea but does not have the time to improve GAPFE and would not like to do it alone.

Eva asked if a name must be put on GAPFE

Michael said yes.

Amalia offered to move the conversation to Forestry Commission Session.

Jenny asked about the proposed IUFRO working group

Michael knew of it, he didn't have enough work. Using new LC in Vienna, active people have moved on. IUFRO working group has transformed into the IUFRO Delegation, achieve the same outcome. Florent suggested it was his responsibility for lack of publication of an IUFRO book. Michael said it wasn't so bad.

Alex commented on internship, what are the specifications, any priority for IFSA students; similar problems for FAO internship.

Michael said it can be anyone.

Sofie said there is an MoU, but it is not specifically mentioned that IFSA students must have the internship, there was a different fee for IFSA but priority is given to IFSA. Fee for EP. There is no criteria to see if people are really involved with IFSA.

Florent clarified that further discussion can be held in informal discussions over lunch time.

Session 5:

Topic: Alumni and Fundraising Discussion Groups with Hanno Langfelder

Duration: start: 14:02, break: N/A, end: 18:40

Minutes taken by: Torben Lenhart

Juho represented Bibilotte for Fundraising Presentation.

Juho summarized Bibilotte's Report, and mentioned that they need sponsorship help.

Jenny asked what kind of companies had they asked and on which topics were you are asking.

Juho said mostly forestry sector based companies but also others.

Mikko admits he is in the commission but he hasn't done anything. He said Bibilotte was active – problems are the commissioners.

Alex asked how many commissioners are in fundraising.

Juho said 4-6.

Hanno gave World Cafe Presentation to encourage Alumni discussion.

He introduced the power of conversations, what is possible with conversation, shaping the future with conversation. Hanno discussed the Traditional View which is to Talk -> Action (it is an emerging view). He mentioned the Principles of the WC, these are to: set the context, create a friendly space, explore questioned that matter, share collective discoveries, listen together for insights, connect diverse perspectives, and encourage everyone's perspectives. Hanno introduced the Magic 4 and where one Person is staying at the table – and introduce after the change. The whole table is covered in paper – pens- write everything down. Hanno encourages everyone to explore the questions that matter; questions are a prerequisite to learning.

Hanno asked the tables to discuss key questions, share these with each table, pool the reasons and determine the three most significant. The key questions discussed were:

Imagine yourself in 3-5 years time, how will you look back on your time with IFSA?

What stands out? What fills you with satisfaction?

Individually think of 5 reasons, why you would like to keep in contact with IFSA.

The outcome of these discussions, were written on large pieces of paper and shared amongst everyone. The resulting answers from these big questions were: Exchange knowledge, share experience, keep track of IFSA and its development, provide a playground, friends & network, investing in the next generation, passion.

Hanno asked another set of questions for the table groups to answer. These were:

What is IFSA doing right now to support these reasons?

How could you integrate these reasons into your IFSA work?

Hanno also asked groups to develop a metaphor for the IFSA Alumni in the future.

The outcome of this discussion included actions for the alumni body. Participants asked themselves how we can better involve alumni. Actions considered included: inviting Alumni to IFSA meetings, informing them about IFSA by sending the IFSA & Brochures, "use them" – training session, network

(jobs, locations, webpage), Alumni meetings -> better the advertisement for it, Alumni web -> Publish news, database with profiles (with info's about their position), asking for advice from them, annual report to all about what has happened.

Hanno introduced Fundraising discussion groups.

Hanno outlined the discussion for 4 groups with a temporary exchange of 2 group-members to seek & gain more ideas about how to set up a fundraising project in a Co-Creative Dialogue. Hanno mentioned that Co-Creative Dialogue is where four parties involved in a project -> IFSA, Partners, Sponsor's and the Partner of the Sponsor's. The aspirations and capabilities have to be considered for each party in order to let meet all to get the best possible outcome for all who are involved.

The outcome of this discussion group (which was interrupted by a lack of power and candle lit conversation) were four creative IFSA Fundraising Projects.

Project #1:

IFSA Song CD

Partner: Professional

Sponsors: Alumni

Partner of sponsors: Relatives / Professional

This project required burning IFSA songs on CD's and selling them to IFSA Members and Alumni.

IFSA's aspirations would be: IFSA spirit, made for purpose of fundraising

IFSA's capabilities would be: Singing, utilizing song competition

Partner's aspirations would be: Promotion of NGO

Sponsors aspirations would be: IFSA Spirit, support to IFSA

Sponsors capability would be: They get CD, promotion

Project #2:

A supporting network -SAN-

Partners: A forestry related organization

Sponsors: Supporting Alumni

Partners of Sponsors: Employers

Project #3:

IFSR – Int. forestry students run

Partners: Athletes, Media, famous people

Sponsors: Local companies (Stiel), forest sector, sport sector, banks, governments

Partners of Sponsors: Customers

This project would allow everyone to run to raise money in all LC's at the same day.

IFSA's aspirations would be: Develop public opinion, get money, solidarity, publicity

IFSA's capabilities would be: Group work and fun

Partner's aspirations would be: Charity and a good reputation

Partner's capabilities would be: Call the people and make it public

Sponsor's aspirations would be: Publicity, investing in future

Sponsor's capabilities would be: Money

Partners of Sponsor's capabilities would be: Buying products

Partners of Sponsor's aspirations would be: Fun, entertainment, getting info's about the companies

Project #4:

IFSA Charity Party

Partners: Conference organizer, speakers, comedians, music

Sponsors: People who attend the party

Partners of Sponsor': Customers of sponsors

This project was a Charity Party organized during a bigger conference and raising money by selling sponsored things (Tombola).

IFSA's capabilities would be: Alumni event, networking, find speakers for RM

IFSA's aspirations would be: Get money, to support a regional meeting and the participation of officials

Partner's aspiration would be: A good extra event, Informal networking opportunities, advertisement

Partner's capabilities would be: Provide room

Sponsors aspiration would be: Have the customers at the party, promote themselves

The main outcome of this session was that World-Café Method is a good way to approach solutions to bigger problems or to plan actions etc. The Co-Creative Dialogue is a good Method to be creative in a bigger group very fast. IFSA can involve those methods to improve the efficiency.

Session 6:

Topic: Region and LC Discussion

Duration: start: 09:15, break: N/A, end: 12:34

Minutes taken by: Florent Kaiser

Eva explained Region and LC discussion group.

Eva introduced the session and order of events. The first part was a 10 min brainstorming about the two words "IFSA and LC". The reason for spending a half day on the topic: IFSA is expanding on the one hand, old LCs is getting less active and some are drifting out of IFSA. An example was given: Bangor LC officially quitted IFSA. This LC was a middle active one. Eva presented two sentences out of the mail from Bangor.

Eva explained the second task: find questioned instead of answer to formulate concrete issue. Given example: What are the needs for LCs? Is there LCs which is really important for IFSA? The most interesting questioned were collected and shown on the flipchart.

Mikko presented the questions from his table:

What does LCs need? He suggested contacting the LCs personally to find it out.

Should IFSA give money to LCs to be active? African and Latin American LCs were an example.

How to provide LCs information? Stereotype of IFSA: huge organization which provides two weeks long party in a foreign country called IFSS.

Tero pointed out that people with IFSA experience know this point of view is wrong and IFSA is much more than that.

Eva stopped him because explanations were not scheduled in this part of the session.

Jenny presented the outcomes of her group:

How can IFSA improve connection between the LCs?

Should IFSA include more technical knowledge and skills?

At what point should IFSA stop supporting the LCs?

Torben presented the outcomes of his group:

How does IFSA ensure motivation and knowledge transfer?

How does IFSA ensure that IFSA knowledge reaches all?

What does LCs gain out of their membership fees?

Yagmur presented the outcomes of her group:

How can IFSA give more information to LCs?

Is IFSA responsible for the LC activities?

Can IFSA present all the local committees? (=not only the representatives)

In order to attend IFSS, should an LC have made activities or have given a presentation?

Eva summarized the flipchart (now full of all the group's questions) and people gave inputs on how best to compile these questions into groups.

Further questioned were added:

What can IFSA provide to LCs and what LCs to IFSA? Why does LCs join IFSA?

Eva explained further steps of the session: people can move around and change the tables. Ideas should be written on the papers. In the end every table should have done a brief presentation of their outcomes and answers to some of the highlighted important questions.

Juho presented the outcomes of his table:

What does LCs get from IFSA: meetings, platform, IFSA NEWS?

What can IFSA offer: brochures?

Should IFSA give money to activate LCs? It is a hard decision to know who would get support and where would the money come from and for which activities?

Why does LCs join IFSA: Curiosity, meet people?

What does LCs need: The problem is the missing knowledge about what and how it can be organized: A possible solution: LC activities should be spread around, LCs need a reliable network and IFSA provides it!

Alex presented the outcomes of her table:

Ideas for knowledge transfer: communication tools (website, forum, mailing lists) and promotion material like brochures. To address the question the table tried to look from different points of view: LC point of view, from Officials, from board, from an external.

Web-pages can be overloaded. Updating email lists is really important. IFSA news can be used to share knowledge. Event newsletter could attract more people to the forum.

New people need other communication platforms: Meetings are the best of them to transfer IFSA knowledge.

Alex pointed out the importance of having meeting guidelines. How to incorporate technical knowledge into meetings and activities also on LC level?

Flo suggested that it could be a task for forestry education commission on a day to day basis.

Communication line: if we send mails to LCs, often only individuals benefit from them. Idea for solution: sending reminder to check their current status and advise forwarding emails to everybody who which to read them.

Torben explained that information is sometimes not shared within the LC in order to avoid competition.

Sofie pointed out the importance of the regional meetings and asked How to provide appropriate information to people who have not been so long in IFSA. If you are new and you get onto the webpage you are overloaded. How can we address this problem?

Mikaela presented the outcomes of her table:

Idea of "Testament to successor": to share knowledge with new generations.

Idea of having an information officer in every LC with the task: to spread information within the uni or outside.

LC Skype meetings between LCs, could this involve RR and council?

LC activities: IFSA should help the LCs on how to compile those for EU-Grant

When you ask for LC reported the way you ask is very important. Rather ask in a non violent and motivating way instead of setting strict rules and guidelines.

At what point should IFSA stop supporting LCs?

Tero explained an idea: when LC is inactive actively invite them to meetings like IFSS. Tero about knowledge testament: easier way to find successor. LC that don't have this testament system: group of people in same class and after graduation all knowledge disappears. Proposed solution: give money to inactive to support to come to meetings.

Eva asked if the testament should be a request from IFSA. Mikaela said that it should be an advice.

Alex asked where it should be stored.

Sofie about LC Skype meeting: what happens if too many people are joining? Response: the concerned persons didn't talk about it.

Mikko presented two ideas: LC activity report on IFSS. Printing hard copy versions of LC activities on IFSS and having workshops for LC activities on IFSS

Jenny presented the outcomes of her table:
How to improve the connection between the LCs?

2 main projects:

1. LC partnership project: LCs from different regions (example Asian LC with African LC) would raise the cultural understanding and sharing of knowledge. There will be an exchange of LC members visiting each other in their LC; having joint project.

Love project:

2. Big brother program: within the region LCs could decide voluntarily (we think we are active, we have experience in IFSA meetings, we want to be a big brother to someone else. → brotherhood between LCs to support each other and share motivation and knowledge.

It would help alleviate the difference between little brothers (in problematic regions) and big brother LC.

Pure love, not money flow (loving each other as brothers) time would be one year. After one year the little brother is able to organize an event for the former big brother to thank the Big brother and becoming a big brother itself.

Skype meetings for the RRs, and regional meetings for LCs. Invite 1-2 representatives from LCs.

LC of the month idea instead: LC of the term: in this 3 months giving reported to the RRs, decision in Skype meeting how will be the next LC of the term. Presentation of winner on IFSS!

Alex asked how big brother and little brothers could be connected (RR, emails, sending pictures)

How they offer themselves to be big brothers: contact to RR. Alex explained the program at her universities,

Bernardo said we have to stay realistic.

Eva explained further steps of the session: Ideas were compiled on a "way ahead/action plan" sheet on the flipchart to assure the follow up.

Jenny explained the "Big brother program" is an ongoing project.

Amalia suggested that LC partnerships could be randomly chosen by putting all LC names in a pot on IFSS and every head of the LC would take on name out.

Torben pointed out that participation to the LC Partnership program should be voluntary. Not every LC is on IFSS. The Big Brother Program could be extended to a partnership network: Big brothers could also communicate with each other, not only with little brothers.

Mikaela about tasks of RR: we need someone to push the ideas.

Alex pointed out the importance on attending IFSS for getting motivated to work and participate in projects.

Eva liked the idea and asked who will take over the development?

Jenny about task of the RRs: The RRs should be asked first if they feel comfortable with the new task. Only after that the promotion could start.

Bernardo said that the program would need further development of the rules.

Tero liked the idea and said that the Brotherhood program would benefit especially in regions which are spreading now (gathering new LCs and support at the beginning).

Alex explained: to make the RR job easier a guideline needs to be written including the rules and giving a framework.

Eva proposed to start it as a pilot project for example with the new LC in St. Petersburg.

Jenny said that it could not only work for new LC but especially also for sleeping LCs

Bernardo replied that it should be tried with new LCs.

Eva closed the discussion and said that there will be free time on Sunday evening to continue the development in informal discussions. Jenny is responsible for the informal discussion in which it could be tried to set up guidelines for the brotherhood program.

Eva then introduced the next topic: LC reporting.

Ideas were added to the flipchart.

Alex said that RR should be told what to do and why.

Eva said that the LC yearbook idea should be continued.

Sofie explained that the last IFSA7 made a yearbook last year in a last moment method and that it could be improved a lot. It started on a basic compilation of activities and the summary was the yearbook given out on IFSS.

Dan said that LCs could be invited to present what actions they are doing. It could also be included in IFSS workshops.

Mikaela said it should not only be done on IFSS, because a lot of LC will not be able to attend IFSS.

Jenny said that the LC report system could contribute to the idea of a “member of the term”

Alex said that job descriptions of the RRs should be updated and that LC activities should be compiled straight away in order not to lose them. Afterwards it could be put it on the forum (Bernardo)

Mikaela pointed out again the crucial point about how to sell the request of reported etc.: it should be done in a motivating way instead of guilty bringing methods.

Eva then introduced the next topic: “Testament” system.

Tero explained the testament system.

Sofie explained that LC Nancy made a strategy.

Alex said that it is important to make cool stuff and not overload the LCs with structural work. Alex explained that it could be addressed by setting up an electronic database.

Mikaela pointed out that creating a strategy would be too hard for new LCs.

Alex asked who will write a template.

Sofie said that LC guidelines do exist.

Mikaela affirmed that it will be updated.

Bernardo explained that there is already a lot of data including the testament on the officials' CD.

Alex proposed that Mikaela could take over the work of updating and compiling the guideline and spread it to RRs.

Andrea reminded the creation of a guideline. Eva added it to the flipchart.

Eva introduced the next topic: partnership as a future action.

Eva asked about when to introduce this idea.

Torben replied that the program could be proposed on IFSS.

Florent said that someone is needed to take care of the continuance.

Jenny said that she would like to be in the group.

Florent advised not to get lost in too many different programs.

Alex asked whether it could become a task of the Exchange program.

Sofie supported Florent's suggestion not to spread into too many different projects. Someone proposed to create an LC activity officer?

Alex asked who could do it.

Jenny proposed that it could be a task of a commission.

Alex said by expanding the amount of commissions it is getting more and more work.

Sofie explained that IFSA7 will not have enough time to make them true. She proposed a temporary working group.

Jenny proposed to create an LC activity commission

Sofie said that only way to make it happen is to find a responsible person.

Eva said that at the end it will anyway rely on IFSA7.

Alex said that a lot more research should be invested.

Mikaela proposed to start it now. She reminded of earlier ideas: simplifying the web.

Torben raised the idea of national committees.

Alex asked whether it is a way to avoid membership fees.

Flo said that he doesn't think it is a way to avoid membership fees. LC wants to do it because of structural advantages

Bernardo said that the national confederation of Italy is already in the statutes. Eva read it.

Sofie advised to ask consulting members if they had been such ideas before.

Florent that from a strategic point of view such developments should be researched a lot more and it should be planned extremely careful.

Eva introduced the next topic: Other discussion: partnership with ALECIF.

Florent explained the past and current situation.

Session 7:

Topic: Commission (EP, Language, Web and PnP) Discussion + Alumni and Fundraising conclusion

Duration: start: 15:42, break: N/A, end: 19:26

Minutes taken by: Dan Burgar K

Amalia introduce the session focused on Commissions.

Amalia asked participants to divide the workshops to four groups. Each commission will have each own table and will be led by one person. At the end the leaders of the groups have represented the outcomes and we had the discussion. We have discussed the following commissions: Language led by Yagmur, Web lead by Mikaela, EP led by Urska or Dan, and PnP lead by Andrea.

Mikaela presented the outcomes from the Web Commission Discussion group.

Mikaela said that during the workshop we have been talking about how IFSA web page is very complicated when you first use it. So the plan is to make it easier to use and to find the information faster. We would like to make some different under-pages (visitor, LC, official). Each of these pages will have all the information that is very important for the specific group. Also it will be good to have FAQ at the web page and forum.

The discussion then led to forum, said Mikaela. We found out that forum is very messy and it should be simplified. It will be good to update the forum (move the older files to the archives).

CMS (content management system) – each LC will have their own username and password to access their own section of the page and they could update it. Also we could use the program SPIP. SPIP would also make it very easy to use the web page in different languages.

When we read through the Frauke's report it was enlisted that they don't have enough technical knowledge. We could search for the knowledge on IFSA world yahoo groups and then put those people into the commission.

Eva asked how you are going to do it and implement those ideas.

Mikaela said we have not been discussing so much about it. It will be good to discuss with somebody from WEB com to see how they want to do it.

Sofie said it would be good to contact IFISO. They know lots about it and they would be able to help. Sofie can lunch a call on IFISO e-mailing list and asked if somebody wanted to help.

The other point is that the web-page has been redone recently and it will not be very good to change the web-page again.

Urska commented that as the web-page has been redone the data discussed should be put safe for the next commissioners.

Jenny said she liked the idea about dividing the web page on sections (visitor, etc). Can CMS be put into the web page? Also for the officials it will be good that the officials could post the news on the web page. It will be quicker as to put the news on the forum

Bambi said CMS is not working with the page.

Michael said the current system of the web page it will be almost impossible to include the own web pages for officials. We could create a special web site to try the CMS. And if it will not be working it is not a problem.

Jenny commented that we should work on the forum thing. We are skipping from mailing list to the forum but as forum is not working very well, it is a very big problem and it should be solved ASAP.

Eva said we should connect the old web pages (personal web pages) with IFSA web page. We can put the link of the personal web page (or LC's page) next to the name of the official / LC.

Michael said it is hard to gather all the news from LC's.

Sofie said the problem is that if the each part of the web-page will have their own link their will be nothing left on the web page. It will make more sense if we will use this for LO's and not LC's. Each LO can get their own username and password.

Michael commented that it is very hard to use change the information in this system

Alex asked if everybody can get the username and password.

Sofie replied saying Web commissioners can give username to LO's and IFSA7 to update the context

Mikaela summarised the discussion, and said the web page will not be changed now, but try to get the commissioner more educated and maybe tell them about IFISO. It is also important to clean the forum.

Sofie said you can tell a web-com that it is not very easy to change the information and they can work on it.

Eva commented that we can asked people that are not using the web-page we can asked them to give their opinion, and if there will be some minor changes we can make them.

The long term action plan for Web commission would be to seek long term improvement communication (DocuWiki, FileZilla).

Urška presented the outcomes from the EP Discussion group.

Urška said the discussion started with problems. The communication within the commission is not very good. There was also a problem with communication between the commissioners and LO's. So the EP commission, LO's and councillors will have a Skype meeting.

How the current system of the EP commission is working. We have a contact and then try to establish to get a position for work. But this is very time consuming and at the end it is not sure if you will get some candidates for the position. So the solution to this problem will be that the places that are going on will stay as they are. But from now on the new strategy will be that the EP will say on the web-page that students should contact the EP if they are interested in internship. And then EP will try to help the students who are interested. So with this plan we will use the LC.

The other problem is that the commissioners are unmotivated and don't know what to do. So we should have a database with most important information how to do it. And having the database will help.

Advertisement: EP it is not very recognizable within students. So if we want the students to contact us and get in contact with us, we have to make some nice advertisement to convince new people to

get in contact with us. So the idea is to get the reported from the students that where at the EP exchange and then we will put this information to the IFSA web page and so the other people will see how it works. The most work is done to get the internships but we are also looking for some contact from Universities (Msc, PhD)

Eva said the report would have to be public and somewhere where everybody could find it.

Florent asked about the date, we have the CD and Filezilla (we should maybe expend the use of Filezilla).

Urska commented that we have been talking about Google documents to share the files.

Alex said there are files all around, some on cd, some on yahoo groups, Filezilla. We have to switch to only one media for the database.

Michael commented that if we start working with SPIP we can use same parts of the web page for the database.

Sofie said the membership file has to be on Filezilla since it has to be updated all the time. Maybe all the Filezilla should be available with everybody.

Alex asked why Filezilla is not available to all officials. Maybe 30 people using the same files should not be seen by all people. And everybody this 30 people are changed.

Sofie explained that the problem with too many people using Filezilla it is a problem that you don't know who is changing the files.

Alex agreed that when too many people use it mistakes can happen.

Florent asked if it is possible to use some files encrypted on FileZilla

Urska said this topic (database) is very important to all commissions and should be continued

Eva said you can have more groups on the sever. In some companies you can use DocuWiki. Administrators can see all what was changed and they can bring back the old versions, and see who changed it. You can upload the files, write in it, and edit it.

Michael said SPIP also enables it.

Florent asked if this is this program only for storing information or it can be a whole web page.

Eva said she would use it only as storing information.

Alex asked what can be a short term solutions for EP.

Urska said we should create the Google groups to share the information between the commissioners. It will allow sharing the important files so the commission can start working.

The action plan for EP:

- Short term creation of Google groups (commission, LO's, council)
 - Skype meeting
 - long term improvement communication (DocuWiki, FileZilla)
 - enquire report from people

Yagmur presented the outcomes from the Language Commission Discussion group.

Yagmur commented that our problem is lack of native English language speakers. To solve this we will make a new post on the forum that we are looking for native English speakers. She said Language Commission will also try to translate the web page into Spanish.

Jenny asked if we could translate it into the Arabic languages.

Yagmur said we will also prepare the meeting guide line and translate them into Spanish. Translation of membership forms. Yagmur will contact the RR from Latin America to get some new students from translations.

Jenny said FAO is interested about language commission and that we could translate for them.

Michael said we have done some proof reading for IUFRO. And they pay for them.

Eva commented that we should ask the native English speakers if they will be interested to be a database for translating the IUFRO texts.

Andrea presented the outcomes from the PnP Commission Discussion group.

Andrea stated the main problems were with the change-over, it was not enough efficient, it was the cause of all the problems after. They also have the problem with communication. They have very frequent Skype meetings, but the commissioners don't talk with each other. Also time difference is a very big problem. The big problem is also a missing knowledge about the designing program. We could use tutorial for designing program but there is not so much time. She said the cooperate identity is missing, as evident in IFSA News. The solutions that came out of the discussion were that ideas should be given to Andrea. We should write some guidelines how to do the IFSA News for the future generations. First we have to solve the problem with newspaper.

Jenny advised that for the e-mail to bell we should use the Hanno idea how to write e-mails

Florent asked who should write the e-mail to Bell.

Andrea said she should do it, because she already has some contacts with Bell.

Florent commented that it is hard to have only one program for design, but with good change over it will not be a problem.

Jenny said what is really problematic is that the thing is very urgent. As we already need promotion material for IUFRO congress. We really have to solve the problem very fast and make the promotion material.

Alex commented that the problem is maybe that he didn't check the previous news and see how to do the new design. Maybe we can use the consulting members (why we have to use this format of the news- Maybe because of history.

Florent said the problem was change over that nobody told him anything. He started working on and he is doing a great job, but it was maybe a little in the wrong direction.

Eva said some of the layout is very nice. But some images don't have enough pixels and are bad quality. So the biggest problem is the cover (kapok and low quality). So we don't have so many things to update.

Torben said Bell is doing a great job, but not completely into the direction that we would like to have it. The inside is very good but the cover has to be changed.

Eva asked if somebody else can make the cover

Amalia said maybe it should be in the guidelines that all the covers should be the same, and asked if it is still possible just to change the cover.

Jenny agreed, and said the problem is the recognition of IFSA and if we change the cover that can be a problem.

Florent said we need somebody to teach him how to use the program. (Insert the picture, resolution of the documents, etc.)

Mikaela commented that he should also learn to communicate and delegate the work. And solve the problems together.

Florent said this problem can be solved with the guidelines how to design IFSA News.

Urska asked who Kapok is.

Eva answered that Kapok was a character created by Bell himself.

Alex said the problem is cooperation. And maybe he doesn't have a very good ability to listen to our guidelines. Darren has already tried to change things. We should explain to bell why we want to change the design (tradition, history) and what should the things include. And maybe he will not understand the guidelines or take them serious.

Amalia commented that maybe Remy can guide Bell back to the good design.

Sofie said in my opinion Remy made lots of guidelines but Bell didn't take them into account.

Florent asked whose comment Bell will listen to. Maybe if the e-mail will come from direction he will listen more.

Andrea said in her opinion she can communicate with him.

Florent commented that if the communication with Bell is not working you can destroy the connection with him.

Jenny wanted to put something about our LC's project into the IFSA News. And there is also one guy in our LC that knows a lot about the design and maybe we can get him into the commission.

Florent said if somebody will come into the commission there can be lots of problems, because he would be there to correct the mistake.

Jenny said she thinks he will come into the commission as the representative of our LC's project and then help PnP.

Alex commented that she didn't think we should get new people inside because maybe Bell will not listen to them.

Florent said we should create the guideline with technical knowledge (maybe Remy can make it) and then Direction will send it.

Amalia said Andrea should address this problem first since she is from the commission. But if there will be no effect we will address them from direction.

Michael asked how urgent it is.

Torben said it is very urgent since the IFSA news should already be printed in October.

Michael suggested we could maybe we can start the mass effect.

Eva said we should make an action plan and set a dead-line. And also make a plan B.

Mikaela commented that with too many people e-mailing him it can be a problem because he can feel attacked.

Alex said Andrea will contact him and CC IFSA7. And also we should check the pdf and write down the ideas. But still make the plan B?

Florent said we will discuss the plan B if there will be no reply from Bell.

Eva asked if he worth keeping if he is not listening to us.

Florent said we will go with plan A and then we will see what will happen and it will be discussed within IFSA7 and Andrea.

The action plan for PnP is:

- deadline for IFSA news (15th of January)

- go through PDF and write down the ideas / commented what to make better and then

Andrea will make the e-mail

- Send the e-mail to Bell

Andrea then presented the outcomes from the PnP Commission Discussion group about Promotion Material.

Andrea said the kind of promotion material needed was brochures, T-shirts.

Florent said we have applied for a lot of money for promotion material at EU Grant. But we can also do fundraising for promotion material.

Torben said to print the brochures it will be almost for free.

Andrea commented that the content of the brochures should be made by IFSA 7.

Eva agreed, and said it is not the PnP task to compile the text for the brochures. We will have to make 2 different brochures, one with basic information and the other with more specific information.

Michael commented that a good format for brochures could be postcards.

Alex suggested we can gather all the comments about the brochure the same way as for IFSA news. But it will be too much work for IFSA7 to compile the text

Andrea said it should be the same frame we are doing it. They should all look a little the same. (Web page, brochures, etc)

Michael suggested we could have other promotion material that can be made for free by web commission. (Wallpapers, screen saver)

Amalia confirmed that for brochures we will talk at the same time as IFSA News.

Eva said we should help the PnP if they are afraid to make the content of the brochure. But also we can ask the consulting members.

Sofie commented that instead of asking the consulting members we can ask the Heads and Lo's to update the content of the brochure.

Jenny said the old brochure has too much text.

Alex suggested T-shirts.

Eva suggested key hangers, USB sticks for officials with the changeover material.

Michael suggested we could produce lots of junk (the same as the other companies are doing). Maybe we can produce some things from wood. (Useful objects)

Yagmur suggested IFSA Badges.

Florent suggested USB stick from wood.

Torben commented that the problem with USB stick is that the people only want the USB stick and not information.

Mikaela suggested wooden cups for coffee.

Jenny said a very nice idea for business cards.

Florent said we have to check with the price of the things.

Andrea said it is better to create less things but more useful for people.

Eva asked if we should sell those things or just give them free.

Michael asked if we have a template for business cards.

Florent said yes.

Alex suggested IFSA drink bottles.

Eva suggested recycled pencils.

Florent said maybe we should find somebody to check other ideas.

Dan agreed that we should also check the price.

Michael said to find some really good ideas.

Torben said to find the cheapest countries.

Eva suggested wooden postcards.

The action plan of the promotion material is to find 2 persons from PnP to find new ideas and prices and then send them to IFSA 7.

Michael suggested we could buy our new IFSA's wooden underwear ;)

Alex gave a summary session of Alumni workshop by Hanno in session 5.

Starting with the Alumni session, Alex summarised the outcomes of the world café session and where IFSA can go from there.

Florent said there was probably no improvement since last INTERIM. All Alumni have been talking about a platform for alumni (alumni website), but we should find out if it is suitable for use or we should find some other ideas.

Sofie said the alumni website is already in use for at least 3 years and we just can't cancel it. But we have to think who is dealing with the Alumni problem.

Urška asked if we going to start something new (because in the old brochures there is already some things mentioned about IFSA alumni network).

Alex said we should find out what Alumni have been working on.

Eva commented on supporting members. We should develop advertisement and tell them that we need support and why we need the support.

Alex said the best thing to do is to get in contact with LO Alumni. Explain what we have been talking at the workshop and see what he is thinking about it and if he can do it.

Sofie said as Branislav was not here it will be hard to brief him on the topic and what we have been discussing about.

Florent said the best from Alumni are the ideas and knowledge about IFSA, and also other stuff (fundraising). And this is even more important than money that we receive from them.

Jenny said we should get some places for Alumni to our meetings.

Florent said we should have some more alumni events. And after 2 alumni meetings there has been a very positive response from alumni.

Alex gave a summary session of Fundraising workshop by Hanno in session 5.

Alex summarised the outcomes of the fundraising workshop session and where IFSA can go from there. The fundraising projects were outlined and key people were assigned as a focal point for each

project these were: IFSA Song CD (Alex), Charity Dinner (Eva), Running Event (Jenny) and supporting members (Urska).

Florent said we will have to work more on this topic to get more additional funds.

Eva commented about the running fundraiser, we can promote the companies by wearing their t-shirts.

Alex asked if somebody will be interested to be the contact person for each of this project and get them started.

Jenny suggested we could work together with LO's and with commissions projects.

Florent said you could also find new people in your LC. It will be also nice to have some special ideas what to do and do something innovative.

Alex asked if fundraising should be more collaborative with Treasurer and LO's.

Jenny said LO's and commissions should inform what they are doing and that they need money for this. And the FC will try to get the money.

Florent said the FC will talk about how it should work with Florent.

Sofie said FC is getting the money for IFSA and give advice how to do the fundraising.

Florent said we should apply for the project and not for a running of the organization.

Juho commented that it is hard to define sponsors who will get the money.

Dan suggested getting in touch with IFISO organizations.

Sofie said if the FC is fundraising for the project of IFSA, then we should have the rule which project is supported by FC.

Florent said FC can give support and give advice. Maybe we can also get some advices on the forum.

Michael commented that if we are looking for the money for one project we have to more define the project, but it will be a good way for us.

Alex concluded that we will push the FC to work on the projects.

Michael asked if we can we write down all the important projects that FC has to fundraise for in next year.

Torben said it will be good to include the FC more in IFSA and better the communication between IFSA7 and FC.

Session 8:

Topic: IPC Presentations+ IPC Discussion

Duration: start: 09:34, break: N/A, end: 13:37

Minutes taken by: Eva Ortvold Erichsen

Jenny represented Chavdar for IPC Presentation.

Jenny summarized Chavdar's presentation about IPC work.

Jenny commented that from her point of view, some of the Skype meetings were not fruitful, it more functioned as an introduction to each other, not much discussion more reporting to each other and repeating of problems. The mentioned help has not been carried out.

Alex asked if Jenny can see how we can help Chavdar too do his role better.

Jenny responded that she does not know what Chavdar's role is and it therefore is difficult to come with ideas and support.

Jenny gave MCPFE Presentation.

Jenny summarized the work she has done in this role and the goals she initiated. She said she have not done much on this position, she has gotten an overview for the MCPFE and found out that not much is going on and therefore haven't been any work. She only took the position to fill it in because she was told that. The only thing that happens in MCPFE this year is two workshops in spring but not close to any LC.

Florent agreed with Jenny that there is not much to do and stated that Jenny has done much other work and she shouldn't feel sorry for not doing more.

Alex asked if this sub-commission is needed.

Jenny explained that every 3rd year is there a big conference that is important for IFSA to take part in.

Alex suggested that the job for MCPFE is a job for the head of IPC together with other big forestry conferences.

Jenny stated again that she found this conference important.

Florent recommended keeping it and then being ok with it being in active in those years where it's not going on.

Sofie suggested that we could she continued with commenting on IFSA focusing too much on the big conferences and not enough on the workshops in between and therefore keep it.

Jenny agreed with Sofie and said that maybe we should rethinking the job description.

Alex queried that maybe we focus too much on European.

Sofie said we have many LCs in Europe and we should just try to help with where the interest is, but maybe try to get a focal point to help with information's on workshops.

Florent said we should include consulting members; we should look into things where IFSA can benefit for all members but also supports with regional conferences. He said he didn't know about the workshops, if he had known he would have tried to be more supportive and agreed with Sofie.

Alex said it's a position that doesn't take much effort but could be interesting for some persons.

Sofie said that maybe it's good with joint subheads, and if a new head of commission of there is no change over then go a step back.

Alex said we could maybe just not activate the position.

Jenny said we should be better to provide the rest of IFSA about MCPFE.

Metia gave UNFCCC Presentation.

Metia spoke about her goals, the work this sub commission has done until interim, and their activities during Cop 15 and also problems encountered including not receiving the cd about UNFCCC from IFSS. After two months did she reach Fotis? Metia said she has started discussion on forum but very few participated. She also spoke about the things to do in the commission.

Florent commented on one problem is that there where sub-commissioners, but many from Indonesia, so he suggests that we try to get commissioners from the country where it is held so we can be sure that the people can go there? Further he asked if we should start earlier with the preparation.

Metia said it is difficult.

Alex asked if there are other events.

Metia said yes there is.

Sofie suggested that as part of change over should the official do a list if future important events, and ideas to what to do. And maybe already now prepare statements for future conferences even though she will not arrange them.

Florent said that he has concerns with IFSA not participating actively with statements but only participating.

Metia said that would be good and help with the preparation also to be more professional.

Alex said it was her first real conference but then forgets her point.

Amalia asked now that IFSA is already accredited do we then need to work together with other youth organizations.

Metia said yes that gives a better contact and option for more badges.

Andreas asked about the climate change competition, but that have been discussed earlier on Interim.

Alex represented Yusuf for CBD Presentation.

Alex read Yusuf's presentation about his work with CBD. She commented that he has been very active and has done a great job.

Florent commented that he is doing a really good job and so far on his own, Florent have helped when I had time but have missed some important emails.

Alex said Yusuf has shown a lot commitment.

Jenny asked if the HoB there is 7 LC is the others also forestry students.

Metia said no the others are not forestry students.

Andrea asked if he mentioned that he need a logo what was that about, job for PnP.

Alex said it's a company logo to the webpage and no not job for PnP.

Amalia explained that he said he needs something from the whole IFSA world, can he do that.

Alex commented that he should probably try just to do it on LC scale or national scale.

Florent commented also that he really likes his way of working, and he is doing a lot with in he's region and he is on the right spot according the Florent s comment earlier about having commissioners on the spot.

Alex said that the whole of IFSA can only benefit from including more.

Sofie said job description should include can and can't for commissioners also in reference to the PnP discussion yesterday.

Florent represents Tolulope for UNFF Presentation.

Florent summarized his correspondence with Tolulope and the work he has been doing.

Jenny asked what the difference between the meetings in Ghana is and the next UNFF answers are that it's the same.

Florent said it's really good that he has already started the preparation for 2011. Florent will come back to him about his problems and will try to get some clearance on this.

Sofie asked about Maria.

Florent will go into the topic.

Alex asked what the purpose of IFSA focal point is.

Metia said that was disappointed that he didn't know about Yasemin's attendance before after the meeting.

Alex asked if the focal point is really needed.

Florent said he will catch up with Tolulope.

Sofie commented that we should make sure that we for the change over include all info about different contact people.

Yagmur represents Yasemin for her attendance in China Presentation.

Yagmur outlined Yasemin's visit to China, and added that she saw her pictures, and there was only children at the conference.

Torben asked what the purpose was for this presentation.

Alex answered to inform everyone about her trip.

Eva said but this is not a report and what can we learn from this today. And was this her presentation during the conference.

Gunnar gave IUCN Presentation.

Gunnar introduced his reason for interest in this is that this is his specializing in this area, and gave a presentation on future possibilities of IUCN and IFSA partnership.

Sofie asked when he has been in IFSA.

Gunnar answered that he was part of the LC Freiburg for some months 3 years ago, but then started to focus on the student council. Now when he is working for IUCN would he like to connect it to IFSA because IFSA is great?

Florent said that IFSA is growing bigger but there is 1000s of organization out there so we should make sure it is sustainable. Florent continued that in his opinion is IUCN one of the biggest and it is well known and very professional and scientific not so much into civil society. It would be a great opportunity for IFSA to do more for students within this field and not so much concrete forestry, and good for master and PhD.

Sofie didn't get the point with the age of students. And said further that we should know what kind of partnership we would have, and find out how we should set up this connection. She suggested that we maybe combine a group with IUCN and maybe the CBD.

Alex said that it would make sense in many topics.

Gunnar commented it would be difficult to do these groupings because they overlap, ex. UNFCCC is concerned with REDD and REDD with conservation etc.

Jenny said she is not sure about this for exp. She was turned down with her idea of a climate change commission in Indonesia, and then she asked Gunnar how IUCN organized.

Gunnar explained that it is membership based so it is a way where organizations can speak with one voice. They have a headquarter Genève most concerning conservation policy inputs regional officers more project based and then 6 commissions in different topics with volunteering researchers.

Michael said that with a group in conservation and one in cc would have a great potential to.

Sofie said that the reason for not having the cc commission was that IFSA would have to change the whole structure of IPC etc.

Florent said he see a potential in IUCN for doing something similar as IUFRO and think it would be best with an LO position and thereby get more into the possibilities.

Gunnar said that maybe the whole structure thing should be discussed later.

Eva asked about Gunnar's time frame, how long could he work on this for IFSA.

Gunnar replied that he are going to graduate next autumn but is more than happy to continue the work after his graduation.

Michael said an unofficial LO position should be formed.

Florent said that he likes the idea with LO because it is more efficient than the president doing it all.

Amalia said that according to the statuettes can there only be one year terms and she think that is good because that stops one person from sitting on all information for one position, and this position would be good for newcomers.

Florent remarked that you can be reelected and especially in the beginning of a partnership.

Gunnar summed up that he would now proceed in accordance with his last slide.

Jenny said that she only sees potential for IFSA and if he really would like to do the job he should.

Gunnar furthermore said that the youth thing starting now and it would be good to be there from the beginning.

Florent said go for it.

Sofie asked what we would be engaged to do.

Gunnar replied that to create a web link, communicate IPS in the IFSA network proposing projects and engage in future projects.

Mikaela introduced the IPC discussion session.

Mikaela first asked everyone the question *how is the IPC commission working, we already has a good feeling after the presentations anything to add?*

Jenny said that she has the feeling that all subheads are doing their own thing and it feels more as an LO than commissions and there is still the normal commissioners but where is there position?

Michael asked how the sub-commissions have started, was there in the beginning only IPC and the sub came after or was it created with this structure.

Florent asked for the job description for the IPC head. There is no job description in either the statutes or the strategy, but we have the aim of the commission in the strategy; Amalia read them out.

Florent commented that it is somehow messy and by history is this position difficult to fill out. What should we do should we change the structure or is a better job description needed?

Sofie said if we should do this discussion is the job description essential. And if any know some about the FPEN, because it seems a bit dead so this should maybe be taken over by the IPC Head.

Jenny found the FPEN web by accident and she think it is good idea so this could be a really good tasked. And we should ask Chavdar to do it.

Sofie said we should get in contact with them who have done until now before passing on the job to Chavdar.

Florent said that the IPC commission is different than the other commissions its more to give overview, and to join you need to know a lot about IFSA, the last 3 heads have been in IFSA for long so this shouldn't be a problem. Would an updated job description solve the problem?

Amalia said that the head of sub-commissions could contribute to make the updated job description.

Florent said that there is two problems both the structure of the commission and the current head.

Michael asked if there are any good reported from.

Alex asked if it could work closely with a forest education com.

Jenny said that she feels that the head of sub is working as Los and not as a group. She thought it would be better if it was one big group and then arrange working group as the conferences comes.

Sofie said this would probably mean that lot of things would be lost and should it be transferred to Los?

Eva commented that she think there is a clear difference.

Amalia said that from looking in the strategy and statutes is the LO more vbvbw e ö.

Florent said that he clearly see the formations of delegations is a good job for IPC, and not Los because they have plenty to do in their daily work.

Sofie said that her point of view should it be more than one person in charge during the whole year there should just be a person in charge for making the call when new delegation should be formed.

Jenny agreed with Sofie.

Urška better with coordinators than subheads, and should there be two coordinators for each one for workshops and one for conferences.

Mika asked her to clarify.

Florent said IPC should have working groups for special events, and no sub-commissions. But it should still be possible to go by you.

Sofie said that every person that goes in the name of IFSA should attend an IPC skype meeting and write a report.

Jenny asked what the difference between subhead and focal point is.

Michael commented on the problem with who is responsible for carry out position papers.

Gunnar said for that do he think it is a good idea with groups with a soften focus and this group would then now which things that are interesting for them and they will have diff motivation for position papers etc.

Florent said we could create working groups in different topics.

Andrea agreed that it is better with topic orientated working groups than organization oriented.

Sofie said she thinks it would end up the same place

Michaela summed up the two main ideas that we have in the room, it turns out there is more.

Alex stated that we are going in circles. What we should do now is update job description, with included.

Michael head of commission essential, should kick and provide reported not the president.

Alex suggested removing the official title from the subheads would they be "forced" into communicate and a newsletter that the IPC should produce would make them get an overview on what is happening and help out with the restructuring since they will see where the effort should be.

Florent pinpointed the whole discussion about how big and how much can IFSA do as a student organization. He concluded that now we can change the job description, set up a Skype meeting with concerned people to get more response on a future structure, forum. Future we should try to look into a change in the structure and from inputs. All inputs should be collected and passed on to next year's IFSA7 who shall make the new IFSA strategy.

Mikaela continued the IPC discussion by asking *how IFSA students should act at international events.*

Mikaela read out an email from Geoff Roberts.

Florent said there are a lot of things to discuss out from this paper. But should we focus on guidelines Sofie said she said that this should be the tasked for those who are heads of delegations.

Jenny asked whether there should be a selection of students to see if they know what IFSA are doing.

Gunnar stated that this is in close connection with the structure.

Michael stated that it is not only working with delegations it is just as important with people attending alone in the name of IFSA and there shall be space for new IFSA students that want to learn.

Florent said that we should find out what we want with IFSA.

Alex said that we should not put so much pressure on what we say 'because we are students and are not supposed to act professional.

Jenny to have guidelines is not only rules but also a help to know what they can do etc.

Sofie people who are active in a delegation could have IFSA clothes and thereby show that they are active IFSA students and people coming on their own without.

Florent said that single students doing good things are good for whole IFSA but single students that doing bad is also doing bad for the whole IFSA reputation and what do we want are we one family or is there space for single students.

Jenny said we should write guidelines.

Gunnar said he does not agree with Sofie's point about not being able to do anything.

Michael said position papers and provides the tools to do this.

Florent said it is also a question about how do we explain what IFSA is and what IFSA is doing when we meet new people. Now contact Nico, Consulting members it's tasked of the IFSA7.

Sofie and Jenny suggested IPC prepare newsletter but VP put it together with the rest of the newsletter.

Session 9:

Topic: Forestry Education Commission Conclusion + Summary of Interim

Duration: start: N/A, break: 17:30-17:50, end: 17:55

Minutes taken by: Mikaela Berglund and Alex Slattery

Florent introduces the summary session about Forestry Education Commission.

Florent asked participants: Do we want a commission? Do we want working groups? Who? What? Florent asked for commented on how we want to proceed with the project. He clarified what he meant by working groups and explained that he wanted a structure. He would rather go towards a commission with different working groups in the commission.

Sofie asked for an overview over what the commission should work with.

Alex added it would be easier to work out what their tasked is before we decide on how to build it up.

Florent explained that the commission would handle GAPFE, Survey.

Sofie said we discussed that LC's could have more practical trainings, practical knowledge.

Jenny added that it should handle "what could IFSA do to increase our knowledge" both regarding forestry education but also non-forestry education.

Sofie proposed a training system which as Jenny said also can work with communication.

Eva pointed out that the discussion goes in two directions.

Mikko proposed to asked professional partners that handle forestry education.

Florent answered that many he has spoken to has also said that its good to use professional partners, and he adds that it could be good to maybe have different advisors on different tasked.

Florent picks up on what Eva said about the two directions and together with Eva clarified it as

- Development of Forestry Education: GAPFE, Survey
- Education/Training/Info: Training/workshop , Survey, practical

Sofie said that maybe the forestry commission also can define what they really want to do when it comes to training and workshop designs, she gives suggestions on what the ycould work on (see above).

Sofie added that it could be good to have a virtual library.

Florent said that it could contain info about proposedd masters, he adds that we have to check if this already exists.

Eva denied that such a thing exists.

Sofie said that on the website we offer internships and we could there add all the masters or phds that we are aware of. She said that it is something they have been talking about in EP – commission.

Florent said that a list of all masters that we have would be a clear tasked for FE – commission.

Sofie said that she hadn't thought of making it that big in EP, they had more been thinking about it as exchange possibilities

Sofie said that we have quite alot now.

Florent agreed and said that maybe we should start working on it and asked who should start building the group. He also asked if we should now discuss wheter we should have a commission or working groups.

Eva said that maybe it is better to start with working groups.

Florent said that still we should maybe have someone who is a head of the working groups.

Eva adds that we first have to find someone who is motivated.

Florent said that we should have it as a unofficial commision.

Eva asked if we should decide on that then, to have an unofficial pre-commission that could start look into the questioned.

Jenny asked how we can keep working on the GAPFE should the GAPFE be part of the commission now, isn't that someone elses tasked, so that they can still contribute.

Eva clarified that as GAPFE already is on the go, should we let the commission work more on other things and then if GAPFE fits into the commission we can add it.

Michael said that is the first position paper of IFSA.

Florent agreed and said that we should still keep working on it, he asked what he means.

Michael said that it is already a good position paper. Alex took over minutes.

Sofie mentioned the problem of handing over the GAPFE problem, and suggested that new people could be included in the position papers from the start.

Florent mentioned the distribution of information via the forestry education google group, and asked anyone if we can start the commission unofficially from now.

Sofie questioned the beginning of the group with new people, reconfirmed.

Florent reinstated the action of beginning the group.

Michael mentioned his desire to bring in new inputs from motivated people at IUFRO.

Florent reinstated the issue, mainly reiterating the members of IFSA and their interest in forestry education.

Jenny mentioned world wide protests and the position papers they simultaneously submit, she hinted we could asked them for advice on position papers, also askeding everyone.

Florent agreed and asked for who the person can be who gives advice, questioned the head of the group, maybe Gin gin.

Michael said the passion involved in this forestry group, suggested that the FEC begin with a bunch of motivated people, it wasn't necessary to have a head first.

Jenny said we need someone to organise Skype meetings still, we are too busy to do it.

Eva mentioned the role is like a secretariat position.

Florent agreed and asked to have it in someone else's hand to care for it.

Eva offered a few suggestions, advertising would play a role.

Florent said a coordinator is needed, outlined their role (Organiser of meetings, suggestions of ideas, mentions commission possibilities, writes guidelines).

Sofie agreed and reiterated they could start the main documents.

Florent said the first task is finding coordinator, they would outline the structure, content and projects.

Eva said people should be contacted to find this coordinator.

Florent agreed. And asked who will do it.

Eva offered to email people, brainstorming could happen on the google group.

Michael mentioned that Nicolas Dolidon is having a break from IFSA but could be interested in the position, not yet though, but will see.

Florent said everyone is to send contact email addresses to Eva.

Jenny mentioned that at WFC there was an impromptu meeting of forestry education commission, estin might be interested.

Florent reiterated the plan to send emails to Eva and she will find the coordinator, asked Florent if this ends the conversation.

Sofie asked if everyone can now compose the structure of forestry education commission.

Alex checked with Sofie if the plan for the commission should be done now at interim or later via email ideas.

Jenny said we are aware of the discussion.

Florent said we don't have time at interim.

Sofie offered to compose the planning of the aims of forestry commission in the coming days.

Florent said the google group will then discuss plans following these actions.

Florent hands out gains, [see appendix](#).

Alex handed back goals, gains and explained evaluation forms to come later.

Torben explained the process for getting business cards.

Florent began the summary session with an overview of the interim schedule.

Alex said there was a couple of discussions going on last night so it would be good with an update on what was done / decided. For the meeting report group have we finished the document and it is ready for use!!!

Mikaela said guideline group hasn't finished it but looked on inputs that should be in such one then mikaela will look into what is already there and make a final document.

Jenny said the big brother group tried to list benefits for littlebrother and bigbrother LCs.

Amalia will compile explanation and guidelines in a letter and resend it out to RR feedback will afterward be in a skype meeting.

Andrea said she discussed the PnP with Torben and Michael.

Juho told how he spoke with a couple of people to see more into the fundraising commission and where they need specific help.

Alex asked about the list with meetings the Fundraising commission should try to search money from.

Florent explained further what we talked about yesterday.

Sofie asked about other sources of fundraising, external funds for IFSA.

Florent also commented on that too.

Alex said any more commented could be given now. Else also remember to talk to council and check minutes for extra details.

Florent mentioned the new logo should be used, remember that RR are officials, he fell off chair, councils to find out if it was non governmental organisation.

Sofie asked if PEFC went.

Michael said two people from an IFSA LC went.

Sofie said we should know that.

Florent said it is great.

Andrea said she goes to school with them every day and will remind them to write a report.

Florent commented on the different communication methods we learnt and improvements we may have made. Minutes will be compiled and published on the web page.

Sofie asked if web page documents have been updated.

Alex said things are ready to go, just a bit slack by web commission.

Florent summarised the web commission discussion asked for outcomes.

Jenny said that we will wait and give web commission the chance to change small things.

Eva asked for any more final commented.

Jenny advertised her LC's project, and hopes we'll all get to know it.

Florent said we should all advertise the participation in meetings by LCs.

Sofie asked for more ideas about RR that will improved by LC, Hanno was great, encourages all LCs to chat to her.

Florent said you should write down things already.

Sofie commented on asking for days for change over at IFSS.

Florent said it would be a good opportunity with IUFRO World Congress but we would be busy.

Alex reiterated the ifss discussion.

Eva said we would like to move the 5th GA back before the end.

Florent mentioned if Tero would like to talk about 2011 in Finland planning now.

Tero agreed and would like to know when and what day GAs want to be on.

Florent said discussion can be now and said lots of time for GA and IFSA.

Tero mentioned on days that are scheduling GA s they are planning on having free time after GA.

Florent asked how far along in the planning process they are.

Mikko said they have three working teams in different places.

Florent asked about a head of OC.

Tero confirmed it was himself, but as tradition of movement, he is looking for another one that he can then become VP.

Florent said is happy with the progress.

Sofie commented on her presentation and asked about VISA which they said was discussed the day before, asked for any specific input.

Michael asked about Yagmur being incharge of VISA stuff for IUFRO World Congress.

Florent commented on this being the time to say anything.

Mikko asked what emails should be sent to professional partners, IFSA7 newsletter?

Florent said it could be interesting to send them lots of details about us, but IFSA 7 will get back to you about it.

Florent closed Interim.

Appendix:

Schedule for Interim

	Thursday, 17th	Friday, 18th	Saturday, 19th	Sunday, 20th	Monday, 21st	Tuesday, 22nd
4:15	wake up call!	wake up call!	wake up call!	wake up call!	wake up call!	
8:00		Breakfast	Breakfast	Breakfast	Breakfast	Breakfast
9:00		Summary of previous day 5m Outlook for the day 5m	Summary of previous day 5m Outlook for the day 5m	Summary of previous day 5m Outlook for the day 5m	Summary of previous day 5m Outlook for the day 5m	
		Torben Official's reported, Yagmur, Bernardo, Urska 1h Absent Officials, Tolulope, George, Wie, Anne, Frauke 1h Budget 30m break, team game 30m Intro to Forestry Education Comm. 1h25m	Dan Official reported, Tero (NEIS), Andrea LO reported- FAO, IUFRO, EFI, IFISO, CFA, CIFOR, Alumni 30m 2h break 15m Discussion about LO 1h Alex 1.5h	Eva Region + LC 3.5 break Flo 1.5h lunch LC Activity: hiking? (13:30 -15:30) 5h Amalia Commissions (Language, EP, Web, PnP) 1h 30m afternoon tea 30m PnP-Promotion 1h Dan dinner	Mikaela IUCN (Gunnar) 1h IPC, UNFCCC (Metia), UNFF 2x, CBD 1h break IPC discussion 1h Eva lunch hand out gains Flo Forestry Education Comm. 1h afternoon tea Summary Session present goal and gains plan for the year Alex Interim christmas party	clean up pack up Leave
15min	Arrival					
12.30-15.00	Food hand out goals Flo Welcome IFSA7 5m Welcome+info LC 20m Intro to INTERIM 40m IFSA7 Reported 1h Break, namegame 40m Eva write, Mikaela 1h dinner LC Activity: Ice bar	Amalia lunch Alex IFSA meetings 2h 15m afternoon team game 15m Climate Change / Song 1h Open door Day 30min Mikaela	Hanno (14.00) 5h Alumni - world café Fundraising - Dynamic teaming afternoon tea 30 Summing up the afternoon session Bernardo Torben LC Activity: crafting, baking Dinner at the Icebar			
30min say 20						Session 11:minute writing Alex, Torben
19						

Purpose of Interim

Statutes:

The Interim meeting is the midterm meeting of IFSA officials during which they explain the difficulties met during the first part of their terms, try to find solutions to them and plan the work to the next IFSS.

Interim aims following:

- Review of the work since the last GAs (official's reported)
- Analysis of the work
- Constructive discussions about both old and new projects.
- Discussion of the strategic orientation of the association in the past, present, and future
- Receiving advice from invited Alumni and Consulting members or other external.
- Teambuilding (get to know the team, forge the team together)
- Raising motivation by teambuilding, assistance and advice for position, gathering of IFSA and non-IFSA knowledge, and feeling of jointly work on a project.
- Plan the time to next IFSS
- Have a lot of fun to improve the working atmosphere

Interim is considered to be the most efficient meeting for the development and amelioration of the organization because of time, smaller groups, working atmosphere. Also it is considered to be the point in the year where all officials start to get really active and significantly improve their work.

We made one third of the IFSA year. It is an exception but deliver us a great advantage because we have more time until IFSS.

To assure transparency the Interim should provide: Official report and minutes, article in IFSA news

Presentation of the schedule:

- Basics: wake up calls, longer breaks, not to crowded
- show and briefly explain sessions
- Hanno → communication methods as an interest for us as a team, for giving idea to IFSA workshop and also for yourselves. Observer.
- Buffer room for discussions which might come up during the discussion
- Teambuilding games
- LC activities

Communication rules:

Finger rules:

- Question: raise hand
- I agree: thumb up
- I disagree thumb down
- I second that: hand up with two finger (peace sign)

Shouting remarks and over covering voices without using the finger rules will not be taken in importance ;-)

Goals of Interim

Goals for Interim, December 2009

On a personal level, what are your goals for attending Interim?

-
-

As an official, what goals do you have for Interim that will benefit your commission/ LO role/ region/ IFSA7 job?

-
-

Gains of Interim

Gains from Interim, December 2009

On a personal level, what have you gained from Interim?

-
-

As an official, what have you gained from Interim that will benefit your commission/ LO role/ region/ IFSA7 job?

-
-

Task List from Interim

Interim Task List

Florent	Follow up on his contact at the University of Morocco. Will talk more with Ika about MoU with CIFOR. Contact Branislav, chase up the current actions of IFSA alumni, and relay suggestions from Interim. Catch up with Tolulope about UNFF work.
Alex	Alex sends an email to the IFSS10 OC with all the inputs found on Interim, the mail should be formed after the non-violent model. Re-organise and distribute contact list to all Officials.
Secretariat	As soon as possible should an external hard drive be provided to the secretariat for backup
Dan	Dan make a how-to-understand-IFSA-money-matters
Council	Check up on what a non-political organisation is. Possibly organize a RR Skype meeting that could include past councilors.
Eva	Setup a Skype meeting for EP and LOs. Look at improving communication with other LCs in Northern America, not just with those in Canada.
Mikaela	Compose guidelines for meetings out from the inputs she got on Interim as well on things that already exist. Encourage improved communication with web com.
Amalia	Contact Wie and give him recommendations on how to organise the Skype meetings and

	to get an update on the Asian working group. Compile explanations and guidelines in a letter and resend to RR for feedback.
Jenny	Contact Tololupe about North African LCs. Leader to set up working group to produce the guidelines of the Big Brother program.
SERM	Will try to include IFSA workshops to develop IFSA in the region.
AT INTERIM	IFSA Meetings Guideline and Report written. Give comments to improve IFSA News.
Open-door day	Will happen again this year, will try find a better time for it and advertise better.
Alex, Jenny, Noor	Organise IFSA Song Competition, to be run as a way of remembering old IFSA songs and not to find the ultimate IFSA song.
Web Comm.	Delete inactive threads on the forum. Long term planning to improve communication methods.
EP Comm.	Make available reports of exchange experiences. Short term creation of Google groups, and Skype meetings to improve on long term communication.
Yagmur (Language)	Translate meeting guideline into Spanish and also translate the membership forms.
Andrea	Email Bell in regards to constructive comments made about IFSA News. Also relay ideas for promotion material back to PnP commission.
Juho	Take four suggested projects back to Fundraising Commission to present as possible creative projects. If necessary, contact the listed contact person for more details about their idea.
Gunnar	Will begin process of creating partnership between IFSA and IUCN.
IPC	In the short term: clarify job descriptions, especially relevant for change-over (Alex to help here), in the long term: create discussion about the structure of this commission which is passed onto next IFSA7 for the next IFSA Strategy.
FE	Will start unofficially from Interim. Try to find a leader for the group in the coming weeks.